



Mayor
Rebecca W. Stinchcomb

City of Gahanna

Water, Sewer and Refuse

Automatic Payment Deduction

The City of Gahanna now offers Automatic Deduction from a bank account for payment of Water, Sewer and Refuse bills. The deduction occurs on the due date of the month the payment is due.

If you are interested in signing up for Automatic Deduction, please **accurately complete, sign and return this form to the City of Gahanna, Water, Sewer and Refuse Department** in order for the deduction to begin. Please include a **voided check** if the deduction is to come from a checking account.

Account Information	Bank Information
<input type="checkbox"/> Savings <input type="checkbox"/> Checking	<i>Financial Institution/Bank Name:</i>
<i>Account Number:</i>	<i>Branch:</i>
<i>Name on Bank Account:</i>	<i>City, State:</i>
	<i>Bank Transit/ABA/Routing Number:</i> <div style="text-align: center; font-family: monospace;"> - - </div>

I understand that this authorization will be in effect until I notify the City of Gahanna, Department of Water, Sewer and Refuse in writing that I no longer desire this service, allowing it reasonable time to act on my notification. I also understand that if corrections in the debit amount are necessary, it may involve an adjustment (credit or debit) to my account.

I have the right to stop payment of a debit entry by notifying my financial institution before the account is charged. If an erroneous debit entry is charged against my account, I have the right to have the amount of the entry credited to my account by my financial institution, if, within (15) calendar days following the date on which I was sent a statement of account or a written notice of such entry or 45 days after posting, whichever occurs first. I must give my financial institution a written notice identifying the entry, stating that it is in error and requesting credit back to my account.

THIS AUTHORIZATION IS NON-NEGOTIABLE AND NON-TRANSFERABLE.

Your Information	Water, Sewer and Refuse Account
<i>Name:</i>	<i>Service Address:</i>
<i>Daytime-Home Phone:</i>	<i>Water, Sewer and Refuse Account Number:</i>
<i>Date:</i>	<i>Signature</i>

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