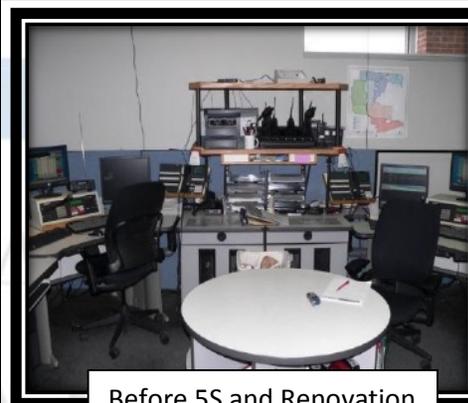


Project: Conduct 5S of Dispatch Center

Department: Division of Police - Communications

Problem Statement

Obsolete or unnecessary supplies and resources within the Dispatch Center's small workspace created clutter and reduced operational efficiencies.



Before 5S and Renovation



After 5S and Renovation

Steps Taken/Tools Used

A 5S event was initiated - employees were given a time frame in which they could use Post-It notes to flag items that they did not use. The employees initialed their individual notes and dates were placed on them to indicate a time of last use.

Accomplishments

By having the employees flag items that were unused, we were able to identify items that were obsolete or unnecessary. We then removed items or moved them to a different area of the department where they would be utilized. The whole process reduced clutter and improved the work environment which ultimately increases efficiency and work flow in the dispatch center.