

**CITY OF GAHANNA
LANDSCAPE BOARD
MINUTES – November 2, 2011**

CALL TO ORDER:

Melissa Hyde, Chair, called the Landscape Board meeting to order on Wednesday, November 2, 2011 at 6:00 p.m. at Gahanna City Hall.

ROLL CALL:

Present:

Jane Allinder
Mark DiGiando
Melissa Hyde
Frank O'Hare
Ken Shepherd

In attendance from the City Administration was Troy Euton, Deputy Director Department of Parks & Recreation.

APPROVAL OF MINUTES:

O'Hare made a **MOTION** to approve the minutes from the October 5, 2011 meeting; seconded by Shepherd. **On roll call vote:** O'Hare, Yes, Hyde, Yes, Shepherd, Yes, Allinder, Yes, and DiGiando, Yes. **The motion carried 5 – 0.**

ADDITIONS OR CORRECTIONS TO THE AGENDA

Nothing at this time

HEARING OF VISITORS

None

OLD BUSINESS:

Comprehensive Landscape Plan

The Board reviewed the Comprehensive Landscape Plan and made the following changes:

- Table of Content
 - II. Street Trees
 - B. Tree Grant Program – temporarily on hold – remove information
 - IV. Appendix
 - E. Residential Street Tree Matching Grant Program Application and Guidelines – Remove information
- I. Gahanna Codified Ordinances
 - A. Chapter 154-Landscape Board
 - 154.03 Duties and Responsibilities

It shall be the responsibility of the Landscape Board to study, investigate, counsel and develop and/or update ~~annually~~ **EVERY THREE (3) YEARS**, and administer a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, along streets and in other public areas with such trees and shrubs being designated street trees or park trees. Such plan shall be **REVIEWED AND** presented ~~annually~~ to Council **EVERY THREE (3) YEARS.** ~~and upon COUNCIL their~~

acceptance and approval **THE PLAN** shall constitute the official Comprehensive City Tree Plan for the City. The Board, when requested by Council, shall consider, investigate, make findings report and recommend upon any special matter or question coming within the scope of its work, and shall perform such other duties as may be prescribed by these Codified Ordinances. (~~Ord. 4-97. Passed 1-2-97~~)(**ORD. 0011-201. PASSED 2-1-10.**)

- II. Street Trees
 - A. Program Description
 - D. Street Tree Maintenance Guidelines

Street Tree Maintenance Guidelines

To help maintain our City trees and their many benefits, Gahanna City Code reads:

- Street tree limbs ~~must~~ **SHALL** be at least eight feet above the sidewalk.
- Street tree limbs ~~must~~ **SHALL** be at least fifteen feet above the street.
- The tree location ~~should~~ **SHALL** be at least twenty feet from street intersections and ten feet from fire hydrants and utility poles. Cul-de-sac street trees will be located at the appropriate discretion of the City Landscape Board.
- A street tree shall be planted one-half the distance between the curb and the sidewalk.
- The ~~maximum~~ spacing **(PLUS OR MINUS FIVE (5) FEET)** for large trees shall be fifty feet, for medium trees **SHALL BE FORTY FEET** and ~~thirty-to-forty~~ feet for small trees.

The recommendations will be added to the plan and brought back to the Board at the January 2012 meeting.

NEW BUSINESS:

Nothing at this time

CORRESPONDENCE AND ACTIONS:

Nothing at this time

POLL MEMBERS FOR COMMENT:

ADJOURNMENT:

Shepherd made a **MOTION** to adjourn; seconded by O'Hare. Motion carried unanimously. The Landscape Board meeting adjourned at 6:55 pm.

Submitted by,

Pam Crossmock, Administrative Assistant

Approved this _____ day of _____ 2012

Chair -