

City of Gahanna Department of Parks & Recreation  
200 S. Hamilton Road, Gahanna, Ohio 43230  
(614) 342-4250 Fax: (614) 342-4351

**Pizzurro Park Shelter Rental Agreement**

**RESERVABLE FOR DOG EVENTS ONLY**

**RESERVATION IS FOR THE SHELTER – ALL OTHER PARK AMENITIES ARE OPEN TO THE PUBLIC**

Applicant's Name: \_\_\_\_\_ Date Reserved: \_\_\_\_\_  
Address: \_\_\_\_\_ Name of Park: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_ Facility Reserved: **Shelter**  
Applicant's Phone Numbers: \_\_\_\_\_ Time slot reserved: **10am–2pm or 4pm–8pm**  
Home \_\_\_\_\_ Cell \_\_\_\_\_ Person in charge: \_\_\_\_\_  
E-mail \_\_\_\_\_ Event date contact #: \_\_\_\_\_  
Estimated Attendance: \_\_\_\_\_

**Activity:** \_\_\_\_\_ **Is your event open to the public?** \_\_\_\_\_

**All public events require prior approval by the Director of Parks & Recreation**

**Do you plan on erecting a recreational structure (tent, bounce house, booths, etc.)?** \_\_\_\_\_

**Rules/Regulations**

The Department of Parks & Recreation reserves the right to deny use of City Parks and facilities to groups who fail to comply with the rules and regulations set forth by the Department and the City of Gahanna. It is understood that the group/organization using the above park/facility will comply with the laws of the State of Ohio, the City of Gahanna, and all rules and regulations set forth by the Gahanna Department of Parks & Recreation; and

1. **Consumption or carrying of beer and/or alcoholic beverages is prohibited in all City of Gahanna Parks. Alcohol brought to any park is a misdemeanor crime;**
2. **Shelters are non-smoking;**
3. **Decorations may be taped to surfaces only-no tacks, staples, screws or nails anywhere in the shelter; no confetti, glitter and/or similar decorations;**
4. Live entertainment, inflatables, dunk tank, pony rides, etc. must have prior approval by the Director of Parks & Recreation (the Dept. has location and documentation requirements for such activities);
5. No betting, gambling or concession sales permitted;
6. Assumes liability for any damage done to the park and facilities;
7. Portable grills are prohibited inside the shelter house. Any cooking apparatus using bottled propane is not permitted inside the shelter house;
8. Will not use wood in the charcoal grills;
9. Will be responsible for all persons in the group using park facilities;
10. Will make certain all cooking fires are properly extinguished;
11. Will park **only** in designated areas;
12. Will observe the rules and regulations established for conduct in the parks of the City of Gahanna by the Parks & Recreation Board;
13. Will put litter associated with your event in containers provided;
14. Any groups that abuse a facility or violate rules and regulations will not be issued any future permits, and charges for damage will be assessed;
15. Pets are permitted in the shelter houses but must be on a leash. Please discard your pets waste properly;

- 16. The City of Gahanna is not responsible for lost and/or damaged property, accidents or injuries incurred while using City facilities;
- 17. Picnic tables must not be moved or removed from the shelter.

**Rental Fee Amount (effective 12/21/2009)**

	<u>Resident Discount Rate</u>	<u>Standard Rate</u>
<b>Pizzurro Park Shelter:</b>	<b>\$20/time slot</b>	<b>\$40 time slot</b>

**I HAVE BEEN INFORMED THAT PIZZURRO PARK INCLUDES A DOG PARK**

Signature: \_\_\_\_\_

**Cancellation Policy**

**If cancellation occurs:**

- **More than 30 days from event: full refund less \$10 administration fee**
- **Between 14 – 29 days from event; 50% refund**
- **Less than 13 days from event: no refund**
- **Fees will not be refunded if event is canceled due to inclement weather.**

**Date Change Policy:** There is a \$10 administrative fee to change the date of a processed rental.

Non-profit: Yes      No (if yes, attach copy of exemption certificate.) In order to receive the non-profit rate; fees and deposit must be paid with the organization's checks or credit card. The rental must be for the non-profits use, not personal use.

**Rental charges:**

\$\_\_\_\_\_ **Per time slot** = \$\_\_\_\_\_ check # \_\_\_\_\_ or cash \_\_\_\_\_

Credit card #: \_\_\_\_\_ Exp. date: \_\_\_\_\_

Name as it appears on card: \_\_\_\_\_

**\*\$100.00 REFUNDABLE DEPOSIT\*:**

Check (post date to date of event) # \_\_\_\_\_ SHRED      PICK-UP

Credit Card on File [ ] **must be used for initial rental fees**

*\*Deposit will not be used unless there are damages to the facility or not cleaned.*

**PURSUANT TO PERMITS GRANTED BY THE STATE OF OHIO TO THE CITY OF GAHANNA, THE LESSEE IS NOT PERMITTED TO POSSESS ANY ALCOHOLIC BEVERAGES NOT PURCHASED AND CONSUMED ON THE PREMISES AND WITHIN THE SCOPE OF THE PERMIT. THE CARRYING IN OF ANY ALCOHOLIC BEVERAGE INTO THE RENTAL FACILITY IS STRICTLY PROHIBITED. FAILURE TO COMPLY WITH THIS POLICY WILL RESULT IN THE LESSEE'S IMMEDIATE FORFEITURE OF ANY DEPOSIT AND ANY ADDITIONAL CHARGES FOR DAMAGES INCURRED.**

**LESSEE'S INITIALS:** \_\_\_\_\_

I have read the above conditions. I understand that any variances from these conditions will be the responsibility of the user as designated below.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Employee taking payment: \_\_\_\_\_ Date: \_\_\_\_\_