

# Gahanna Summer Camp Experience 2015

City of Gahanna Department of Parks & Recreation

200 S. Hamilton Road, Gahanna, Ohio 43230

Parent or Guardian First Name : \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Resident \_\_\_\_ Non-Resident \_\_\_\_ Home Phone: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Camper's Name \_\_\_\_\_ Birth Date \_\_\_\_\_ T-shirt Size \_\_\_\_ Circle: Youth OR Adult

## **ALL FORMS MUST BE COMPLETED & RETURNED BEFORE YOUR CHILD ATTENDS CAMP!**

### **This includes:**

- Registration Form (this form)
- Submitting the following to CampDoc.com:
  - ◊ Health History Form
  - ◊ Immunization Record
  - ◊ Pick Up Authorization
  - ◊ Copy of Insurance Card (FRONT & BACK)

### **This form can be:**

- Dropped off at the Parks & Rec front desk
- Mailed to Department of Parks & Recreation
- Faxed to 614-342-4351
- Emailed to parksandrec@gahanna.gov

**\* CampDoc.com is NOT used for Jumpstart Sports or Engineering camps\***

### ***Policy Acknowledgement***

For participation in Parks & Recreation run programs, I acknowledge that I have received a copy of the respective 2015 Parent Handbook. I understand and agree to follow the outlined policies and procedures wherein. For participation in Jump Start Sports or Engineering for Kids programs, I acknowledge that the contractor will inform me of specific details and information pertaining to any policies and procedures.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Payment Method**

Cash       Money Order # \_\_\_\_\_       Check (payable to City of Gahanna) # \_\_\_\_\_

Credit Card - Full payment       Credit Card - Installment Billing (see attached for more details)

Please bill my credit card (circle one): MC    Visa    AMEX    Discover

\_\_\_\_\_  
Printed name as it appears on card

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
Expiration Date

\_\_\_\_\_  
Signature of Cardholder

# Gahanna Summer Camp Experience 2015 Installment Billing Policy

*\*Now available for any Household registering for any summer camp program\**

**Installment Billing** allows households to pay for camp registrations in 4 installments of the following pre-defined dates and amounts. This option is only available for participants registering on Registration Day, February 28, 2015.

Date of registration:

- **February 28—March 27, 2015:** 25% due at time of registration; 25% on March 28, 2015; 25% on April 28, 2015; 25% on May 28, 2015
- **March 28—April 27, 2015:** 34% due at time of registration; 33% on April 28, 2015; 33% on May 28, 2015
- **April 28—May 27, 2015:** 50% due at time of registration; 50% on May 28, 2015

***\*Installment Billing is not an option for any registrations on or after May 28, 2015 \****

**The Installment Billing option follows the regular camp refund and cancelation policy as outlined in the Parent Handbook.**

I understand that:

- The amount specified above will be automatically debited from my credit card or checking account on the dates specified above.
- My child may not be allowed to attend camp if any payment is declined.

***Policy Acknowledgement***

I have read, understand, and agree to the Gahanna Summer Camp Experience 2015 Installment Billing Policy, including additional stipulations for related to installment billing.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Gahanna Summer Camp Experience 2015

## Refund and Credit Policy

### **ABSOLUTELY NO CREDITS, REFUNDS, OR TRANSFERS WILL BE ISSUED FOR CUSTOMER REQUESTED CANCELLATIONS AFTER MAY 22, 2015.**

Gahanna does not offer customer-requested refunds for any programs, including Camp. Customer requested cancellations or transfers received on or before May 22, 2015 will receive department household credit *only*.

- Credits expire one year from the date issued.
- Customers using a household balance to register for a program will forfeit their credit, if they choose to un-enroll in the program.

All customer requested cancellations and changes are subject to a **\$25 administrative fee.**

- This includes transferring from one week of camp to another.
- If changes to registration are made more than one time, multiple administrative fees will apply.

**Absolutely no credits or transfers will be issued for customer requested cancellations after May 22, 2015.**

- This includes missing any portion of camp due to vacation, schedule conflict, or any non-emergency situation.

**Refunds or credits for hardship and emergency situations must be requested by letter to the Department Director.**

- *Hardship situations* are defined as a job transfer of 25 miles or more away or serious medical condition. Requests must be accompanied by proof and should be presented within 2 weeks of first occurrence impacting camp attendance.
- *Emergency situations* are defined as camper illness, injury, or medical emergency. Requests must be accompanied by proof and should be presented no less than one week prior to affecting camp attendance.

#### ***Additional Stipulations for refunds relative to "Full Summer" 10 week enrollments:***

Due to the incentive offered for 10 Week Registrations, the refund schedule for any and all cancellations, changes, etc. is listed below and is in addition to general refund policies as outlined above:

- Change of weeks/location: \$25 administrative fee
- Cancellation of 1 week: No Refund/Credit (please give notification)
- Cancellation of 2-9 weeks: Each week will be credited at the non-special pricing, less the \$25 administrative fee charged for the change.

For example, if a **resident** registers for Camp Friendship at Hannah Park under the 10 week **early bird** rate of \$1,485—there will be no credit for the first week cancelled. If, in total, 3 weeks of camp are cancelled prior to May 22, 2015—the credit total would be \$165 x 2 less \$25 administrative fee, for a total household credit of \$305. Additionally, if a **non-resident** registers for Camp Friendship at Hannah Park under the 10 week **early bird** rate of \$1,620—there will be no credit for the first week cancelled. If, in total, 3 weeks of camp are cancelled prior to May 22, 2015—the credit total would be \$180 x 2 less \$25 administrative fee, for a total household credit of \$335.

#### ***Policy Acknowledgement***

I have read, understand, and agree to the Gahanna Summer Camp Experience 2015 Refund and Credit Policy, including additional stipulations for refunds relative to 10 week enrollment.

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# The 2015 Gahanna Summer Camp Experience

Camper Name: \_\_\_\_\_

Additional Camp Dates	Camp Name	Early Bird Rate	Regular Rate	Monday	Tuesday	Wednesday	Thursday	Friday	5 Day	Total Cost
	Summer Preview Friendship Park 7am-6pm Ages 5-14	RDR: \$40/day SR: \$ 45/day	RDR: \$45/day SR: \$50/day					May 28 340101 A1	May 29 34010 A2	
Back to School Bash Friendship Park 7am-6pm Ages 5-14	RDR: \$40/day SR: \$ 45/day	RDR:\$45/day SR: \$50/day	August 10 340101 M1	August 11 340101 M2	August 12 340101 M3	August 13 340101 M4	August 14 340101 M5			

Shorter Daytime Programs	Camp Name	Early Bird Rate	Regular Rate	Week 1	Week2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Total Cost
	Nature Bugs Friendship Park 9:30a-12:30p T,W,R Ages 4-6	RDR: \$45/wk SR: \$55/ wk	RDR: \$55/wk SR: \$65/wk	June 2-4 301001B	June 9-11 301001C	June 16-18 301001D	June 23-25 301001E	June 30-Jul 2 301001F	July 7-9 301001G	July 14-16 301001H	July 21-23 301001J	July 28-30 301001K	Aug 4-6 301001L	
Junior Engineers Clark Hall 9a-11a, M-F Ages 4-6	RDR: \$105 SR: \$ 120			June 8-12 301613A	June 15-19 301614A								August 3-7 301615A	
Jump Start Sports Academy Park 9a-12p, M-F Ages 6-11	RDR: 1-2 weeks: \$99/wk 3+ weeks: \$89/wk SR: 1-2 weeks: \$114/wk 3+ weeks: \$104/wk			June 8-12 341301A	June 15-19 341302A	June 22-26 341303A			July 6-10 341304A	July 13-17 341305A	July 20-24 341306A	July 27-31 341307A	TBD	
Engineering AM* Clark Hall 9a-12p, M-F Ages 7-14	RDR: \$150 SR: \$ 170			June 8-12 301601A	June 15-19 301603A	June 22-26 301605A				July 13-17 301607A		July 27-31 301609A	Aug 3-7 301611A	
Engineering PM* Clark Hall 1-4p, M-F Ages 7-14	RDR: \$150 SR: \$170			June 8-12 301602A	June 15-19 301604A	June 22-26 301606A				July 13-17 301608A		July 27-31 301610A	Aug 3-7 301612A	

\*Register for both Engineering AM & PM Sessions in the same week and lunch supervision is provided and the program is eligible for the register for 10 weeks, get 10% off discounts

Full-Day & Travel Programs	Camp Name	Early Bird Rate	Regular Rate	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Total Cost
	Camp Friendship Traditional Hannah Park 7a-6p, M-F Ages 5-12	RDR:\$165/wk SR: \$180/wk	RDR:\$180/wk SR:\$195/wk	June 1-5 340101N	June 8-12 340101P	June 15-19 340101Q	June 22-26 340101R	June 29-Jul 2 340101S	July 6-10 340101T	July 13-17 340101U	July 20-24 340101V	July 27-31 340101W	Aug 3-7 340101X	
Camp Friendship Adventure Friendship Park 7a-6p, M-F Ages 7-12 *some weeks to age 14	RDR:\$215/wk SR:\$230/wk	RDR:\$230/wk SR:\$245/wk	June 1-5 * 340101B	June 8-12 340101C	June 15-19 340101D	June 22-26 340101E	June 29-Jul 2* 340101F	July 6-10* 340101G	July 13-17 340101H	July 20-24* 340101J	July 27-31 340101K	Aug 3-7* 340101L		
CORE Travel Meets at Friendship Park 7a Tues - 6p Thurs Ages 12-14	RDR:\$215/wk SR:\$230/wk	RDR:\$230/wk SR:\$245/wk		June 9-11 370501C	June 16-18 370501D	June 23-25 370501E				July 14-16 370501H		July 28-30 370501K		

Register each camper for any combination of 10 weeks in these programs and receive 10% off your camper's registration!