CITY OF GAHANNA
DEPARTMENT OF PLANNING & DEVELOPMENT

Driveway Approach Permit Application **Permit Fee: $50.00**

City of Gahanna, Ohio ■ Building Division

200 S. Hamilton Road, Gahanna, OH 43230 ■ Phone: (614) 342-4010 ■ Fax: (614) 342-4117

To Request an Inspection, Call (614) 342-4010 and Press 1

DATE: _____ **PERMIT NO:** _____

Type of Work:

☐ New

☐ Replacement

Estimated Cost of Work: _____

Job Site Information:

Project Address | Unit #/Suite | Parcel ID #

Tenant Name | Phone

Contractor:

Company Name | Contact Person

Address | City/State/Zip Code

Email | Phone

Signature of Contractor/Authorized Agent | **Print or Type Name**

Property Owner:

Property Owner Name | Phone

Address | City/State/Zip Code | Email

Signature of Property Owner/Authorized Agent | **Print or Type Name**

DRIVEWAY APPROACH TO BE CONSTRUCTED IN ACCORDANCE WITH CITY OF GAHANNA CODIFIED ORDINANCE CHAPTER 907. A RIGHT-OF-WAY PERMIT MUST ALSO BE OBTAINED FROM THE CITY OF GAHANNA SERVICE DEPARTMENT BEFORE WORK CAN BEGIN.

APPROVAL

Signature of Person Approving Permit | **Date**

Updated: 05/15

CITY OF GAHANNA
DEPARTMENT OF PUBLIC SERVICE
200 S Hamilton Rd | Gahanna, OH 43230 | (614) 342-4005 p | (614) 342-4100 f

Reset

RIGHT-OF-WAY PERMIT APPLICATION

WORK DETAILS

CITY OF GAHANNA PERMIT NUMBER: -

Address / Location of Work: _____

Plans detailing City utilities will be attached and returned with the approved application.

Description of Work to Be Performed: _____

Request Lane Closure: ◯ Yes ◯ No **Proposed Start Date:** _____ (mm/dd/yyyy) **Proposed End Date:** _____ (mm/dd/yyyy)

All lanes on all City streets are to remain open at all times. If lane closures are necessary, call (614) 342-4005, at least, one business day before lane closure. Lane closures are limited to 9 AM to 3 PM, Monday through Friday.

Pavement Cut Needed: ◯ Yes ◯ No **Notes:** _____

CONTACT INFORMATION

Permit Application Submitted By (name)**:** _____

Owner of Utility (name if applicable, otherwise leave blank)**:** _____

Contractor Performing Work (company name)**:** _____

24-Hour Field Contact:

Name: _____ **Company:** _____

Email: _____ **Phone:** _____

INSTRUCTIONS

1. Along with this application, the contractor/applicant must submit one electronic copy illustrating the location of work. Permit applications shall be submitted to Grant.Crawford@gahanna.gov.
2. All communications, including approved permits, will be sent by email. Work cannot begin until an approved permit has been issued.
3. Based on the scope of work, inspection fees may be assessed. The contractor/applicant will be notified of fees before permitting approval. Fees must be paid in full before work can begin.
4. By state law, the contractor/applicant must contact the Ohio Utilities Protection Service, OUPS, at least, 48 hours but no more than 10 working days (excluding weekends and legal holidays) before beginning any digging by calling 8-1-1 or (800) 362-2764.
5. All pavement shall be maintained in a safe and passable condition during work. If lane closure is necessary, the contractor/applicant must contact the Dept of Public Service at (614) 342-4005, at least, one business day before lane closures. It is the responsibility of the contractor/applicant to provide traffic control devices and other safety measures as required by the Ohio Manual on Uniform Traffic Control Devices.
6. The ROW permit expires on the proposed end date unless otherwise noted. If the contractor/applicant needs an extension, they must contact the Dept of Public Service at (614) 342-4005 before the proposed end date.
7. It is the responsibility of the contractor/applicant to restore all areas involved in this work to a like or better condition and must abide by the rules and regulations of the City of Gahanna and the State of Ohio.
8. The contractor/applicant shall comply with all provisions of Gahanna Codified Ordinance Chapter 931 and any other applicable code.
9. The contractor/applicant hereby assumes all responsibility for work to be performed and indemnifies the City of Gahanna from any and all liability that may arise, directly or indirectly, from their operations within the public right-of-way.

_____ _____
Applicant Signature (or Authorized Representative) **Date**

_____ _____
Approval Signature **Approval Date**

CHAPTER 907
Driveways and Curb Cuts

907.01 Plans and specifications.
907.02 Copy of City fo Columbus Standard Drawing attached to building permit.
907.03 Inspection.
907.04 Width of driveway curb cuts.
907.99 Penalty.

CROSS REFERENCES

Construction or repair at owner's expense - see Ohio R.C. 729.05
Repairing curbs - see Ohio R.C. 729.07
Driveway drainage - see S. & P S. Ch. 907

907.01 PLANS AND SPECIFICATIONS.

All driveway approach construction and curb cut construction shall henceforth be made and constructed in accordance with the City of Columbus Standard Drawings, Current Version, Drawing Number 2201, 2202, 2210 or 2220. Such plans and specifications of the City of Columbus shall apply only where the street and curb grades are already determined and actually constructed, or are to be constructed, at the time the curb cut or driveway approach is put in. (Ord. 0053-2013. Passed 3-18-13.)

907.02 COPY OF CITY OF COLUMBUS STANDARD DRAWING ATTACHED TO BUILDING PERMIT.

The Chief Building Official shall henceforth attach a current copy of such City of Columbus Standard Drawing 2201, 2202, 2210 or 2220 to each building permit issued in the Municipality. (Ord. 0053-2013. Passed 3-18-13.)

907.03 INSPECTION.

The owner, builder or contractor making a curb cut or constructing a driveway approach in the Municipality shall inform the Chief Building Official who shall thereupon inspect the project after the forms are in place and before the concrete is poured.
(Ord. 0053-2013. Passed 3-18-13.)

907.04 WIDTH OF DRIVEWAY CURB CUTS.

Any driveway curb cut made for a commercial or industrial establishment shall not be less than twenty-five feet, nor more than thirty-five feet in width and there shall be at least six feet between curb cuts, unless approved otherwise by the City Engineer. In no case shall curb cuts or openings encroach on the limits of a minimum twenty-foot radius curb circle at the intersections of streets. If a larger radius exists at such intersections, no encroachment shall be permitted on the limits thereof. (Ord. 0053-2013. Passed 3-18-13.)

907.99 PENALTY.

Any person, firm, corporation, partnership or association violating any provision of this chapter shall be guilty of a minor misdemeanor on the first offense. On a second or subsequent offense, if less than twelve months have elapsed since the last offense of the same provision, a person, firm, corporation, partnership or association is guilty of an unclassified misdemeanor. See Section 501.99 for penalties applicable to any misdemeanor classification. Each day such violation takes place shall constitute a new offense.
(Ord. 0053-2013. Passed 3-18-13.)

1163.03 ACCESS DRIVES.

Access drives, driveways, leading to and from a street shall be developed as follows:

(a) Width of Drive. An access drive shall not exceed thirty-five feet in width, except at curb returns.

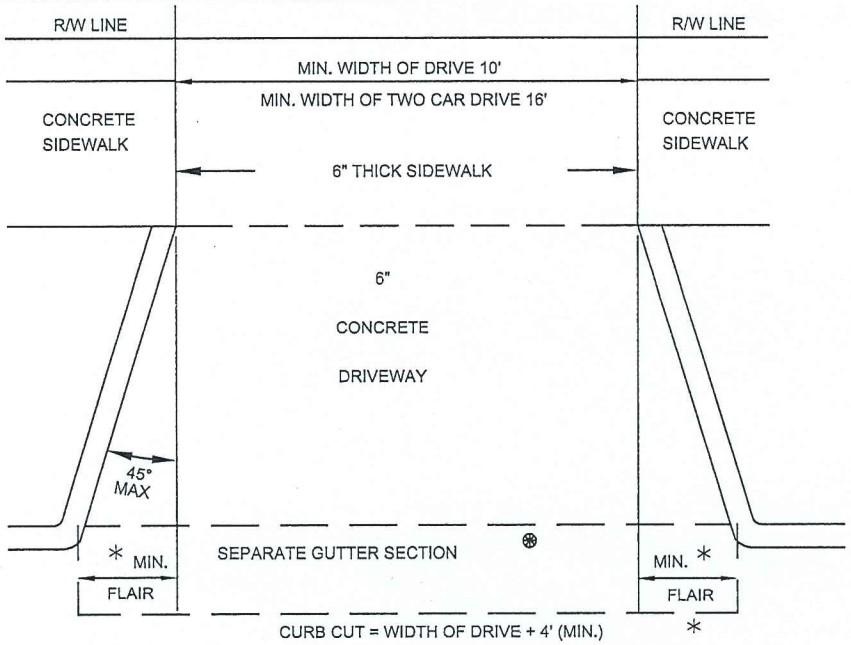
(b) Location of Drive. An access drive, exclusive of curb returns, shall be ten feet or more from the side lot line and twenty feet or more from another access drive in commercial and industrial zoning districts. An access drive, parking area and/or driveway for a residential property shall be permitted to extend to the lot line. Access drives, parking areas and/or driveways within the City (including, but not limited to residential, industrial, and/or commercial zoning districts) shall be constructed and maintained so that water does not unreasonably accumulate on such areas nor flow to drain excessively onto adjacent property.

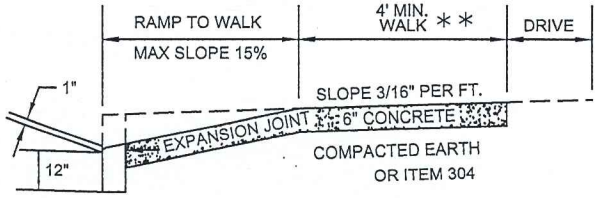
(c) Residential Driveways. A residential driveway shall be at least eighteen feet in width from the curb return to the nearest portion of the garage. However, the following exceptions are permitted:

(1) The driveway width from the right-of-way to the nearest portion of the garage may be reduced to twelve feet if the driveway would be at least seventy-five feet in length from the right-of-way to the nearest portion of the garage. If the driveway is reduced to twelve feet from the right-of-way to the nearest portion of the garage, such driveway shall be widened to the required eighteen feet within twenty-five feet of the garage. Such driveway shall allow for sufficient area for parking and turn around ability outside of the right-of-way. In all cases, the driveway width at the curb return shall be at least eighteen feet.

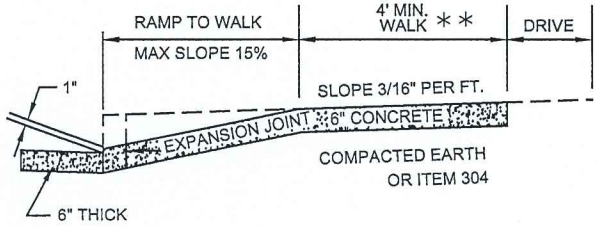
(2) The width of an arched or loop driveway that may or may not require two curb cuts shall be at least eighteen feet except that one section of the driveway that extends from the structure to the right-of-way or circles around and intersects the driveway may be reduced to twelve feet. One section of the driveway shall meet the eighteen foot width requirement unless subsection (c)(l) hereof applies. Such driveway shall allow for sufficient area for parking and turn around ability. In all cases, the driveway width at the curb return shall be at least eighteen feet.

(Ord. 195-94. Passed 11-15-94.)





STANDARD CURB SECTION



STANDARD COMBINED CURB AND GUTTER SECTION

STANDARD RESIDENTIAL DRIVEWAY WITH TREE LAWN ON PUBLIC R/W

CITY OF COLUMBUS, OHIO
DEPARTMENT OF PUBLIC SERVICE
TRANSPORTATION DIVISION

CITY ENGINEER

STD DWG 2201

REV: 01/01/07

SHT 1 OF 4

* 5' ON ROADWAYS WITH 35 MPH SPEED LIMIT, 2' FOR SPEED LIMITS LESS THAN 35 MPH.

** SIDEWALK WIDTH SHALL BE A MINIMUM OF 5 FEET ALONG AN ARTERIAL ROADWAY.

⊛ CURB OR COMBINED, CURB AND GUTTER SHALL BE TAKEN OUT AND REPLACED WITH CONCRETE, SEPARATED FROM THE RAMP BY 1/2" PREMOLDED EXPANSION JOINT. WHEN LESS THAN 5' OF A CURB SECTION REMAINS AFTER THE CURB CUT IS LOCATED, IT SHALL ALSO BE REMOVED AND REPLACED. CURB SHALL BE CONSTRUCTED IN MINIMUM 5' SECTIONS AND MAXIMUM 10' SECTIONS.

FILLS, IF REQUIRED, SHALL BE OF EARTH, COMPACTED IN 2" LAYERS, OR OF ITEM 304, AGGREGATE BASE, COMPACTED IN LAYERS NOT EXCEEDING 4".

DRIVEWAYS AND SIDEWALKS SHALL BE CONSTRUCTED AS SHOWN IN DETAILS OF PLAIN PORTLAND CEMENT CONCRETE, ITEM 452, 5% TO 8% AIR ENTRAINED, CONTAINING 6.4 BAGS OF CEMENT (CLASS C, SECT.499) PER C.Y., AND 3" MAX. SLUMP.

EXPANSION JOINTS SHALL BE PLACED TO FORM UTILITY STRIPS WHERE REQUIRED, AND WHEREVER NEW CONCRETE MEETS EXISTING CONSTRUCTION.

FORMS SHALL CONSIST OF WOOD 2" NOMINAL THICKNESS OR METAL OF EQUAL STRENGTH.

A STANDARD CURING COMPOUND SHALL BE PROPERLY APPLIED IMMEDIATELY AFTER FINISH.

ALTERNATE ASPHALT CONCRETE APPROACH: INSTEAD OF PLAIN PORTLAND CEMENT CONCRETE THE PORTIONS OF THE DRIVEWAY OUTSIDE OF THE LIMITS OF THE SIDEWALK MAY BE CONSTRUCTED TO THESE MINIMUM REQUIREMENTS (TO BE USED ON UNCURBED RESIDENTIAL STREETS ONLY)

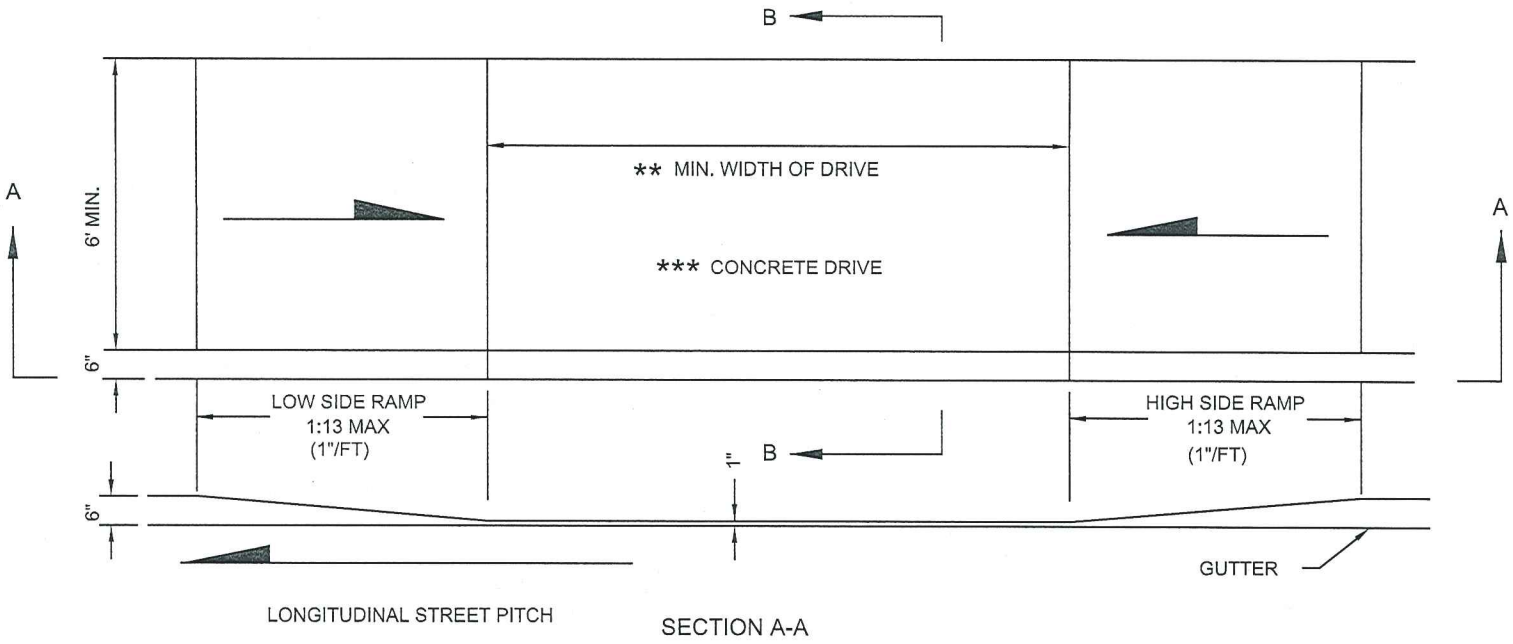
4" AGGREGATE BASE, ITEM 304
2" HOT MIXED, HOT LAID ASPHALT CONCRETE, ITEM 402 OR ITEM 416
2" HOT MIXED, HOT LAID ASPHALT CONCRETE, ITEM 404 OR ITEM 416

NOTE: ALTERNATE ASPHALT CONCRETE APPROACH SHALL NOT BE USED ON A CURBED STREET UNLESS OTERWISE APPROVED BY THE C.O.C..

ITEM NUMBERS REFER TO STANDARD SPECIFICATIONS, TRANSPORTATION DIVISION, COLUMBUS, OHIO, CURRENT EDITION AND ALL WORK SHALL BE DONE IN ACCORDANCE WITH THESE SPECIFICATIONS.
REGULATIONS CONCERNING DRIVEWAY ARE COVERED IN THE CITY OF COLUMBUS CODE, 1959, UNDER CHAPTER 905, AND AS AMENDED IN 1969.

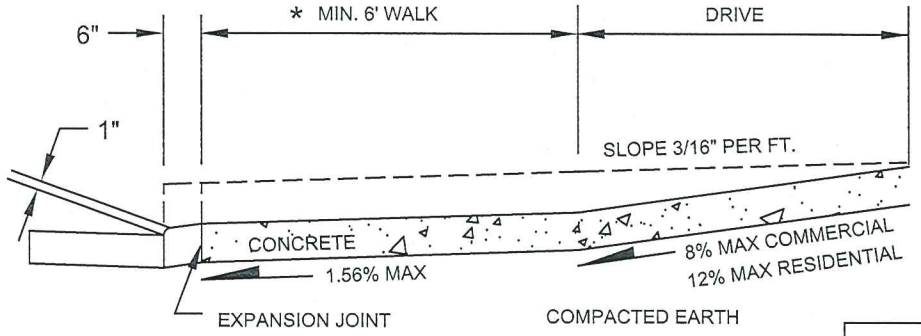
NOTIFY THIS OFFICE WHEN FORMS WILL BE READY FOR INSPECTION, AT LEAST 24 HOURS BEFORE CONCRETE IS TO BE PLACED. TELEPHONE 645-7497.
IN NO CASE SHALL CONCRETE BE PLACED WITHOUT APPROVAL OF FORM WORK BY THE INSPECTOR.

NO CONCRETE SHALL BE PLACED UNTIL TEMPERATURE IS 35° F. MIN. AND RISING. CONCRETE SHALL BE PROTECTED IN ACCORDANCE WITH SECTION 451.061 OF ITEM 451.



LONGITUDINAL STREET PITCH

SECTION A-A



SECTTION B-B

* 7' MIN. ALONG AN ARTERIAL

** WIDTH = 10' - RESIDENTIAL
WIDTH = 20' COMMERCIAL OR
26' WITH 60 OR MORE
PARKING SPACES

*** THICKNESS = 6" - RESIDENTIAL
THICKNESS = 8" - COMMERCIAL

STREET PITCH	RAMP LENGTH (1:13)	
	LOW SIDE *	HIGH SIDE *
1%	5' - 6"	7'-2"
2%	5' - 0"	8'-4"
3%	4' - 6"	10'-0"
4%	4' - 2"	12'-6"
5%	3' - 10"	16'-8"

* MEASURED ALONG THE BACK OF CURB

SEE SHEET 1/4 FOR ADDITIONAL INFORMATION

STANDARD DRIVEWAY WITH SIDEWALK ADJACENT TO CURB ON PUBLIC R/W (RESIDENTIAL & COMMERCIAL)

CITY OF COLUMBUS, OHIO
DEPARTMENT OF PUBLIC SERVICE
TRANSPORTATION DIVISION

STD DWG 2201

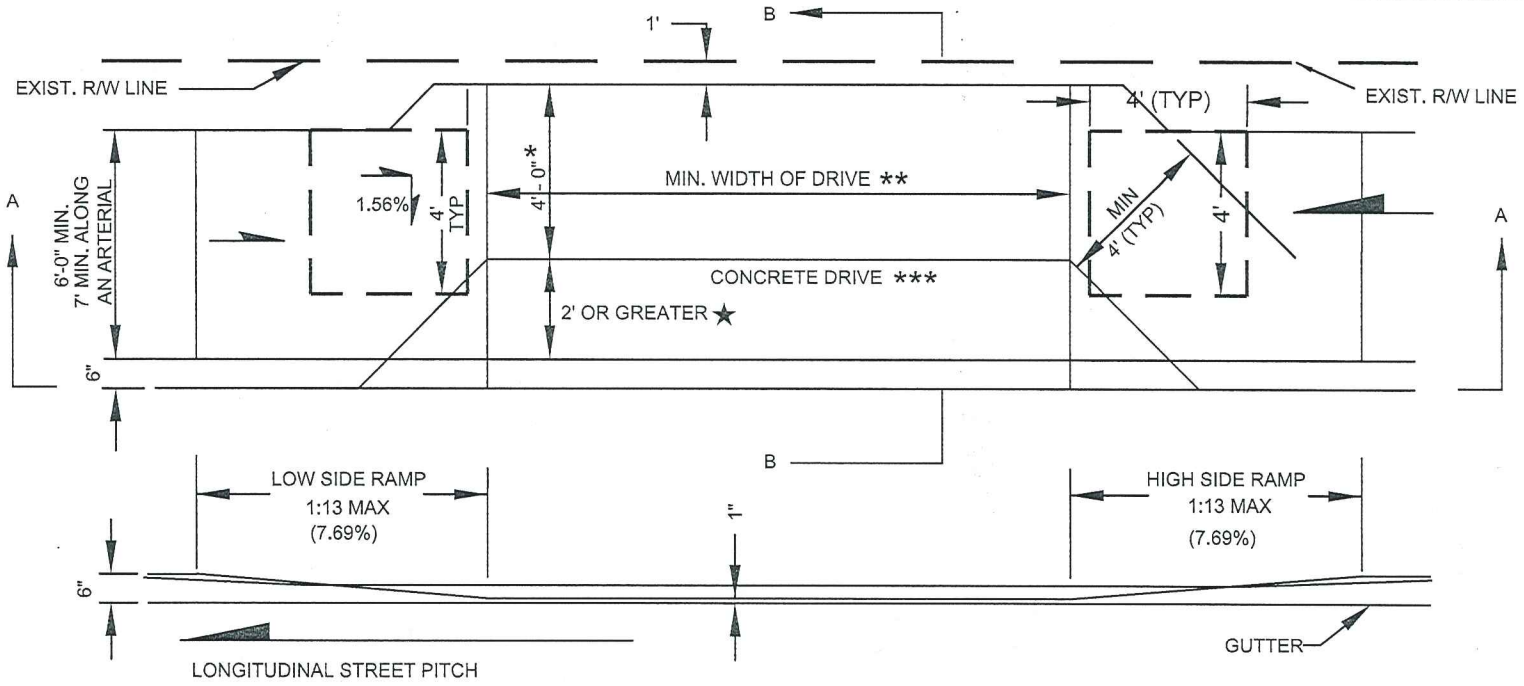
REV: 01/01/07

SEE SHEET 1/4 FOR ADDITIONAL INFORMATION

STANDARD DRIVEWAY WITH SIDEWALK ADJACENT TO CURB ON PUBLIC R/W, PARALLEL RAMP TYPE (RES. & COMM.)

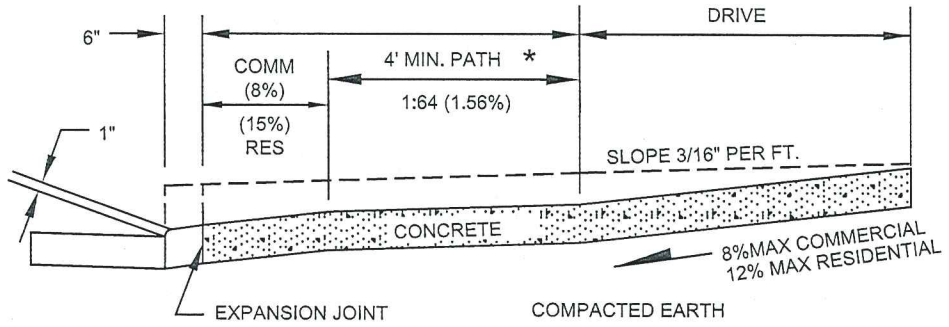
CITY OF COLUMBUS, OHIO
DEPARTMENT OF PUBLIC SERVICE
TRANSPORTATION DIVISION

STD DWG
2201
REV: 01/01/07
SHT 3 OF 4



SECTION A-A

★ NOTE: USE WHEN FRONT RAMP IS LONGER THAN 2'. MAINTAIN R/W CLEARANCE FOR WALK.



SECTION B-B

* 5' MINIMUN ALONG AN ARTERIAL

** WIDTH = 10' - RESIDENTIAL
WIDTH = 20' COMMERCIAL OR 26' WITH 60 OR MORE PARKING SPACES

*** THICKNESS = 6" - RESIDENTIAL
THICKNESS = 8" - COMMERCIAL

SEE SHEET 1/4 FOR ADDITIONALINFORMATION

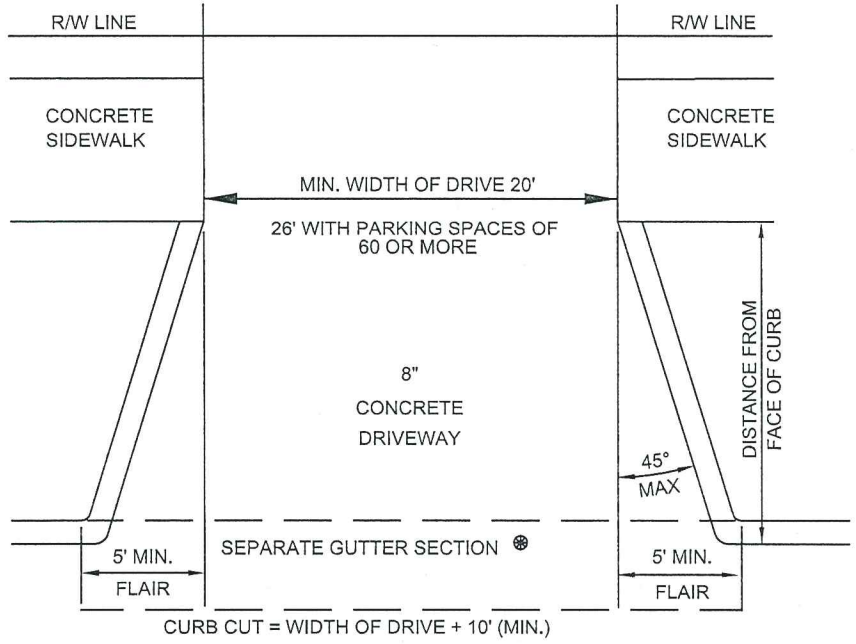
SIDEWALK RUN-AROUND ON DRIVEWAY WITH SIDEWALK ADJACENT TO CURB ON PUBLIC R/W PARALLEL RAMP TYPE (RES. & COMM)

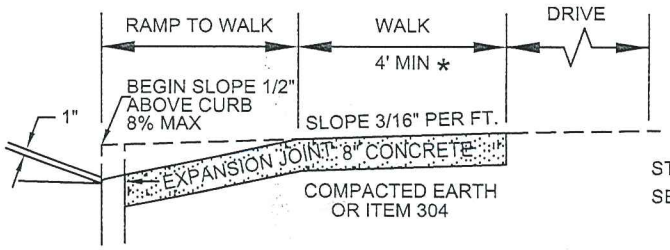
CITY OF COLUMBUS, OHIO
DEPARTMENT OF PUBLIC SERVICE
TRANSPORTATION DIVISION

STD DWG 2201

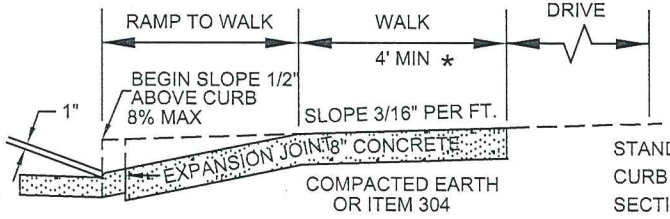
REV: 01/01/07

SHT 4 OF 4





STANDARD CURB SECTION



STANDARD COMBINED CURB AND GUTTER SECTION

STANDARD COMMERCIAL DRIVEWAY ON PUBLIC R/W

CITY OF COLUMBUS, OHIO
DEPARTMENT OF PUBLIC SERVICE
TRANSPORTATION DIVISION

CITY ENGINEER

STD DWG 2202

REV: 01/01/07

SHT 1 OF 1

❋ CURB OR COMBINED, CURB AND GUTTER SHALL BE TAKEN OUT AND REPLACED WITH CONCRETE, SEPARATED FROM THE RAMP BY 1/2" PREMOLDED EXPANSION JOINT. WHEN LESS THAN 5' OF A CURB SECTION REMAINS AFTER THE CURB CUT IS LOCATED, IT SHALL ALSO BE REMOVED AND REPLACED. CURB SHALL BE CONSTRUCTED IN MINIMUM 5' SECTIONS AND MAXIMUM 10' SECTIONS.

FILLS, IF REQUIRED, SHALL BE OF EARTH, COMPACTED IN 2" LAYERS, OR OF ITEM 304, AGGREGATE BASE, COMPACTED IN LAYERS NOT EXCEEDING 4".

DRIVEWAYS AND SIDEWALKS SHALL BE CONSTRUCTED OF PLAIN PORTLAND CEMENT CONCRETE, ITEM 452, 5% TO 8% AIR ENTRAINED, (CLASS C, SECT.499) PER C.Y., AND 3" MAX. SLUMP (AS SHOWN IN DETAILS).

EXPANSION JOINTS SHALL BE PLACED TO FORM UTILITY STRIPS WHERE REQUIRED, AND WHEREVER NEW CONCRETE MEETS EXISTING CONSTRUCTION.

FORMS SHALL CONSIST OF WOOD 2" NOMINAL THICKNESS OR METAL OF EQUAL STRENGTH.

A STANDARD CURING COMPOUND SHALL BE PROPERLY APPLIED IMMEDIATELY AFTER FINISH.

ALTERNATE ASPHALT CONCRETE APPROACH: INSTEAD OF PLAIN PORTLAND CEMENT CONCRETE. NOTE: ALTERNATE ASPHALT CONCRETE APPROACH SHALL NOT BE USED ON A CURBED STREET. THE PORTIONS OF THE DRIVEWAY OUTSIDE OF THE LIMITS OF THE SIDEWALK MAY BE CONSTRUCTED TO THESE MINUMUM REQUIREMENTS:

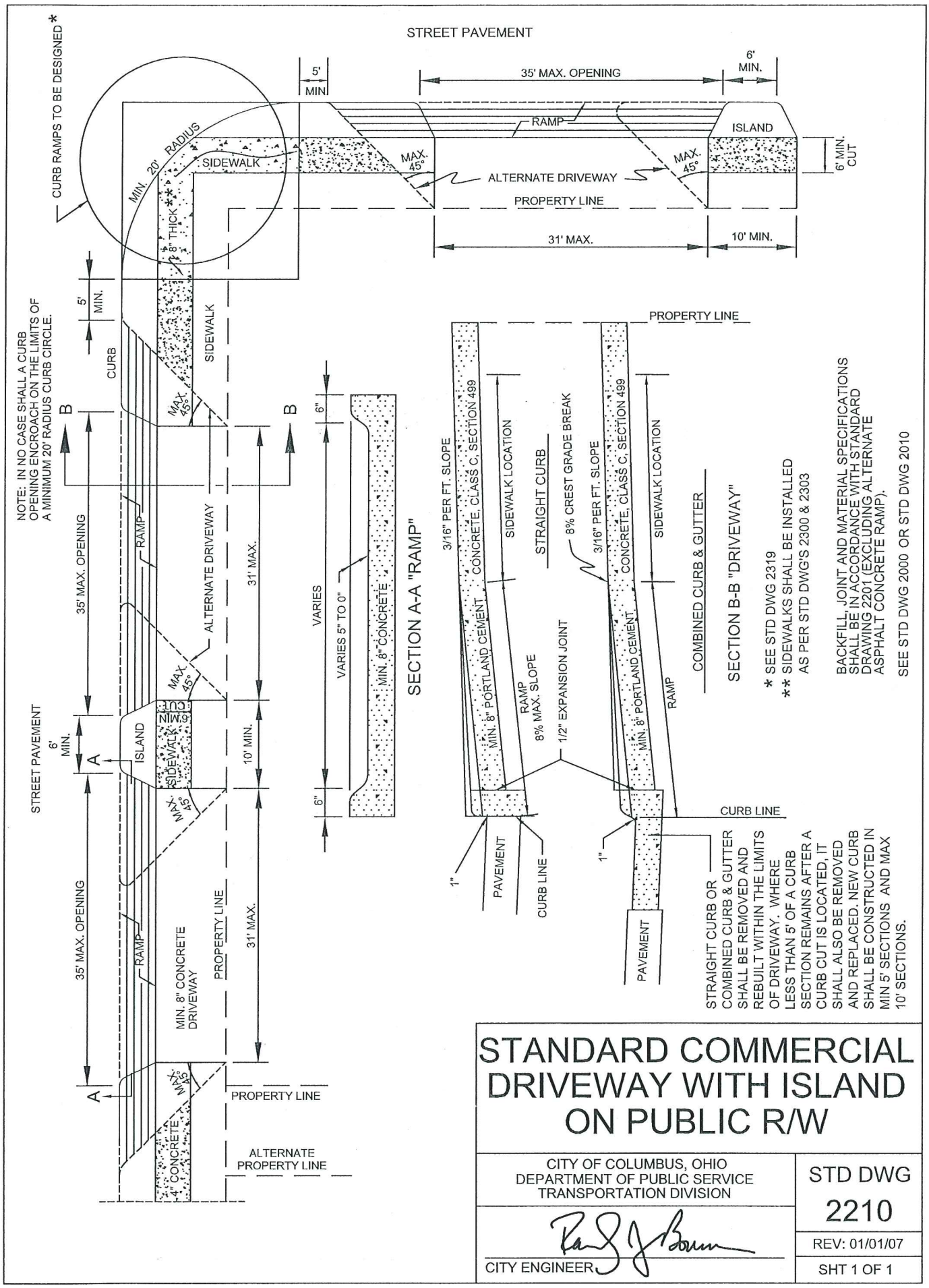
4" AGGREGATE BASE, ITEM 304
4" HOT MIXED, HOT LAID ASPHALT CONCRETE, ITEM 402 OR ITEM 416
4" HOT MIXED, HOT LAID ASPHALT CONCRETE, ITEM 404 OR ITEM 416

ITEM NUMBERS REFER TO STANDARD SPECIFICATIONS, TRANSPORTATION DIVISION, COLUMBUS, OHIO, CURRENT EDITION AND ALL WORK SHALL BE DONE IN ACCORDANCE WITH THESE SPECIFICATIONS.
REGULATIONS CONCERNING DRIVEWAY ARE COVERED IN THE CITY OF COLUMBUS CODE, 1959, UNDER CHAPTER 905, AND AS AMENDED IN 1969.

NOTIFY THIS OFFICE WHEN FORMS WILL BE READY FOR INSPECTION, AT LEAST 24 HOURS BEFORE CONCRETE IS TO BE PLACED. TELEPHONE 645-7497. IN NO CASE SHALL CONCRETE BE PLACED WITHOUT APPROVAL OF FORM WORK BY THE INSPECTOR.

NO CONCRETE SHALL BE PLACED UNTIL TEMPERATURE IS 35° F. MIN. AND RISING. CONCRETE SHALL BE PROTECTED IN ACCORDANCE WITH SECTION 451.061 OF ITEM 451.

* 5' MINIMUM ALONG AN ARTERIAL.



STANDARD COMMERCIAL DRIVEWAY WITH ISLAND ON PUBLIC R/W

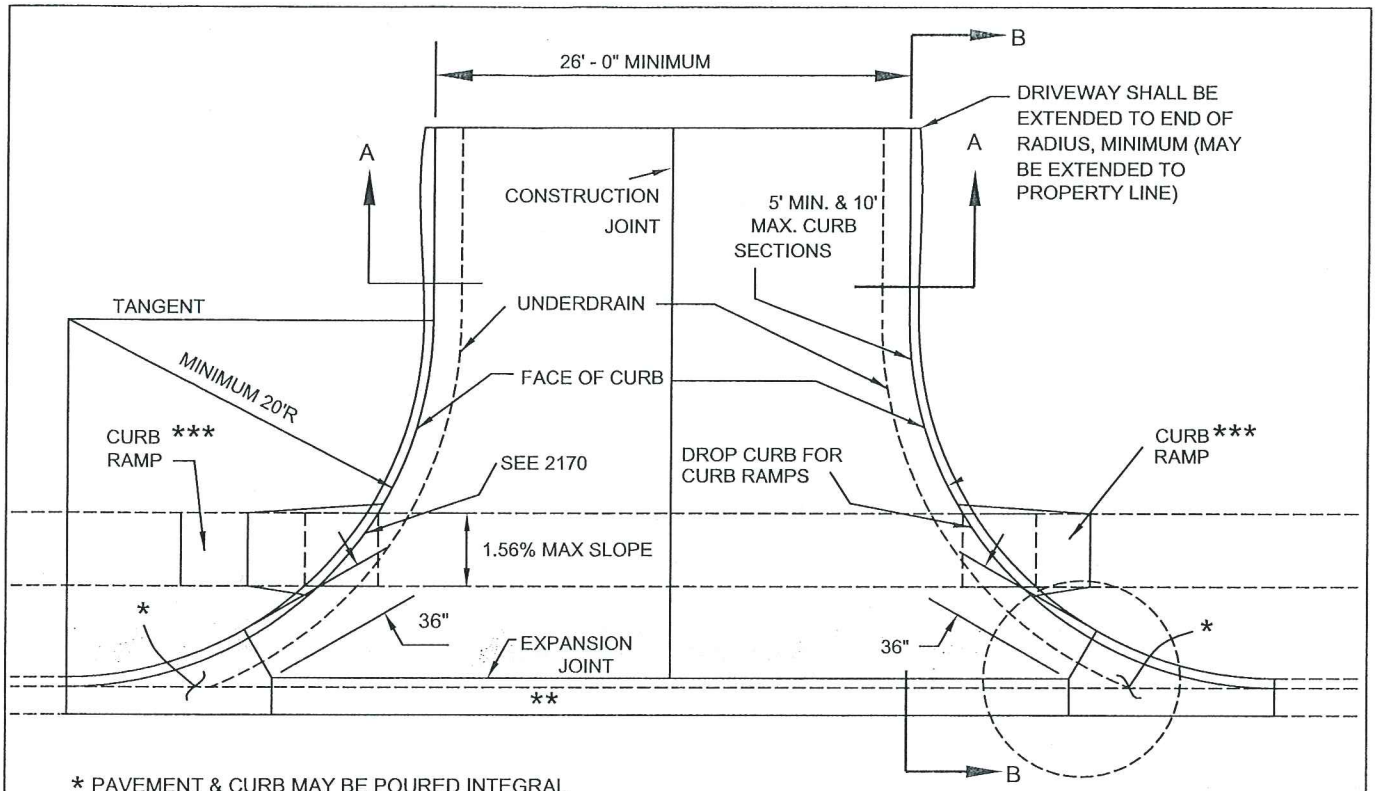
CITY OF COLUMBUS, OHIO
DEPARTMENT OF PUBLIC SERVICE
TRANSPORTATION DIVISION

CITY ENGINEER

STD DWG
2210

REV: 01/01/07

SHT 1 OF 1

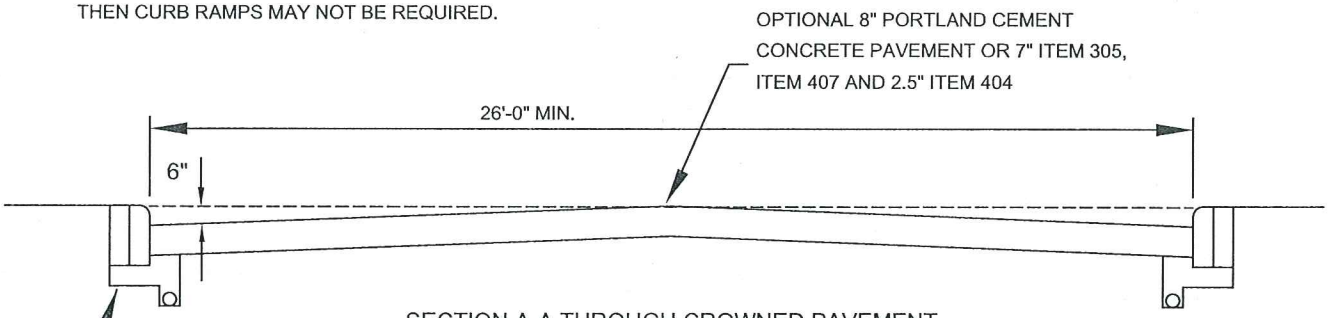


* PAVEMENT & CURB MAY BE POURED INTEGRAL WITH PRIOR C.O.C. APPROVAL.

** MAINTAIN CONCRETE GUTTER AND 4" UNDERDRAIN

*** CURB RAMP TYPE G OR H AS PER STD DWG 2319 IF THE SIDEWALK IS BUILT AT GRADE THEN CURB RAMPS MAY NOT BE REQUIRED.

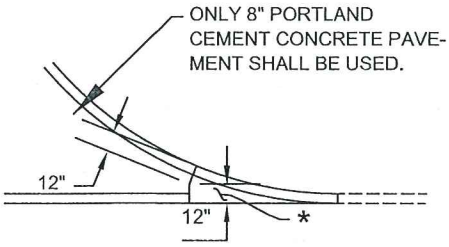
FOR STRAIGHT CURB, SEE DETAIL BELOW



SECTION A-A THROUGH CROWNED PAVEMENT

OPTIONAL CURB SEE STANDARD DRAWINGS: 2000 OR 2010

FOR SPECIFICATIONS SEE STD DWG 2202
FOR JOINT DETAIL SEE STD DWG 2170



STRAIGHT CURB DETAIL

DRIVEWAYS - COMMERCIAL, MULTIPLE DWELLING, OR SCHOOL: TYPE A, B, OR C

CITY OF COLUMBUS, OHIO
DEPARTMENT OF PUBLIC SERVICE
TRANSPORTATION DIVISION

CITY ENGINEER

STD DWG
2220

REV: 01/01/07

SHT 1 OF 3