

**CITY OF GAHANNA
LANDSCAPE ORGANIZATIONAL BOARD MEETING
MINUTES – January 16, 2008**

CALL TO ORDER:

Tony Collins, Director, Department of Parks & Recreation called the Organizational meeting of the Landscape Board to order on Wednesday, January 16, 2008 at 6:02 p.m. in the City of Gahanna Municipal Building.

At this time, Pam Crossmock administered the oath of office to Mark DiGiando. Everyone present congratulated DiGiando on his re-appointment to the Landscape Board.

Election of Chair

Collins explained the role of Chair and Vice Chair.

Tony Collins opened the floor for nominations of Chair. Collins stated that Melissa Hyde expressed an interest in representing the Board for 2008.

Allinder made a **MOTION** to nominate Melissa Hyde as Chair; seconded by DiGiando. No other nominations. **On roll call vote:** Woolley, Yes, Keehner, Yes, Allinder, Yes and DiGiando, Yes. **The motion carried 4-0.**

ROLL CALL:

<u>Present:</u>	Jane Allinder Mark DiGiando Joseph Keehner Teresa Woolley
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In attendance from the City Administration was Tony Collins, Director, Troy Euton, Deputy Director, and Pam Crossmock, Administrative Assistant, Department of Parks & Recreation.

Election of Vice Chairperson

At this time Collins opened the floor for nominations of Vice Chair.

DiGiando made a **MOTION** to nominate Jane Allinder as Vice Chair; seconded by Woolley. No other nominations. **On roll call vote:** Keehner, Yes, Allinder, Yes, DiGiando and Woolley, Yes. **The motion carried 4-0.**

At this time Collins turned the meeting over to Vice Chair Allinder.

Establishing of Regular Landscape Board Meetings

Allinder stated historically the Landscape Board meets the first Wednesday of each month in the Lobby Conference Room at 6 p.m. with the exception of June, July and December, unless it is necessary to call a meeting.

Woolley made a **MOTION** for the Landscape Board meeting to be held on the first Wednesday of each month at 6 pm with the exception of June, July and December; seconded by DiGiando. **On roll call vote**: Keehner, Yes, Allinder, yes, DiGiando, Yes, and Woolley, Yes. **The motion carried 4-0.**

Rules of Operation & Procedure

Collins stated that each year the Board must approve the Landscape Board Rules of Operation and Procedure. Collins suggested the Board review Section 2.4 regarding a Board Secretary. Several options were discussed regarding section 2.4, the board will discuss at a later meeting.

Woolley made a **MOTION** to adopt the Landscape Board Rules of Operation and Procedure as currently written; seconded by DiGiando. **On roll call vote**: Allinder, Yes, DiGiando, Yes, Woolley, Yes, and Keehner, Yes. **The motion carried 4-0.**

Committee Assignments

Collins stated that the board does not have any active committees.

ADJOURNMENT:

There being no further business to come before the Landscape Board at this time, Hyde made a **MOTION** to adjourn the Organizational meeting.

The Landscape Board meeting adjourned at 6:17 p.m.

Submitted by,

Pam Crossmock, Administrative Assistant

Approved this _____ day of _____ 2008

Jane Allinder, Vice Chair