

CITY OF GAHANNA  
**LANDSCAPE BOARD**  
**MINUTES – February 6, 2008**

**CALL TO ORDER:**

Jane Allinder, Vice Chair called the Landscape Board meeting to order on Wednesday, February 6, 2008 at 6:01 p.m. in the City of Gahanna Municipal Building.

At this time, Crossmock administered the oath of office to Melissa Hyde.

At this time Allinder turned the meeting over to Melissa Hyde, Chair.

**ROLL CALL:**

**Present:** Jane Allinder  
Mark DiGiando  
Melissa Hyde  
Teresa Woolley  
Joseph Keehner – arrived 6:06 pm

In attendance from the City Administration was Tony Collins, Director, Troy Euton, Deputy Director, and Pam Crossmock, Administrative Assistant, Department of Parks & Recreation.

**APPROVAL OF MINUTES:**

Allinder made a **MOTION** to approve the minutes from the January 16, 2007 Organizational meeting; seconded by DiGiando. **On roll call vote:** DiGiando, Yes, Woolley, Yes, Hyde, Yes and Allinder, Yes. **The motion carried 4 - 0.**

Woolley made a **MOTION** to approve the minutes from the January 16, 2007 Regular meeting; seconded by Allinder. **On roll call vote:** Woolley, Yes, Hyde, Yes, Allinder, Yes and DiGiando, Yes. **The motion carried 4 - 0.**

**ADDITIONS OR CORRECTIONS TO THE AGENDA**

None

**APPROVAL OF AGENDA:**

Woolley made a **MOTION** to approve the February 6, 2008 agenda; seconded by Allinder. **On roll call vote:** Hyde, Yes, Allinder, Yes, DiGiando, Yes, and Woolley, Yes. **The motion carried 4 – 0.**

Board member Joseph Keehner arrived at this time.

**OLD BUSINESS:**

**America in Bloom**

Collins stated the Board requested the America in Bloom project be added to the agenda in February. After some discussion the Board tabled the America in Bloom project until a later date in order to continue work on existing priorities.

Woolley asked when the Board will discuss and make a decision on the Comprehensive Landscape Plan and the revision of Ordinance 913. Collins suggested instead of routinely passing the Comprehensive Landscape Plan this year; possible the Board can work on the revision of Ordinance 913 and include it with the Comprehensive Landscape Plan later this year. Collins will distribute the revised Ordinance 913 to the Board prior to the next meeting.

### **2008 Landscape Awards**

DiGiando explained the previous process used for Landscape Awards. The Board would go out and inspect the nominated landscapes in September, since the summer was too hot and some of the beds looked bad because of drought. The residential landscape award recipient would receive a small gift certificate from a greenhouse. The Board would place signs in the yard of the winners.

The Landscape Board discussed advertising in April, with the nominations due June 15; with the Board judging the property at the end of June or early July. The awards will be given at the Department of Parks & Recreation Service to the Community Awards on August 15, 2008.

The Board discussed and decided on the following categories: Residential Do-It-Yourself Landscaping, Residential Professional Landscaping, Residential Entrance Way Landscaping and Commercial Building Landscaping Awards. It was decided to give awards for first place and runner-up in each category. The submission form should include the reason for the nomination.

Collins stated the department will release a public notice on the awards. Members of the Board can attend the Home Owners Association meeting and distribute submission forms, talk to the Chamber about getting it in their Newsletter.

Hyde will work on the form for the awards submission and send a draft to Board members prior to the March meeting. DiGiando will talk to DeMonye's regarding certificates for winners. The board will discuss the final logistics at the March meeting.

### **Rules of Operation**

The Board decided to address the Board Secretary at the March meeting.

### **NEW BUSINESS:**

#### **Arbor Day**

Keehner stated that Arbor Day is typically during Natural Resource Awareness Week. Hyde stated in 2007 Arbor Day was celebrated by planting two trees at Middle School West, with a short speech by herself and Shane Ewald. Each child was given a sapling to take home and plant. It was very nice except it was very cold.

The Board decided to address Arbor Day at the March meeting. Euton will obtain information from Parks & Recreation staff for input on the Arbor Day Celebration.

### **COMMITTEE REPORTS:**

None

**CORRESPONDENCE AND ACTIONS:**

None

**POLL MEMBERS FOR COMMENT:**

None

**ADJOURNMENT:**

Allinder made a **MOTION** to adjourn; seconded by DiGiando. **On roll call vote:** Allinder, Yes, DiGiando, Yes, Woolley, Yes, Hyde, Yes and Keehner, Yes. **The motion carried 5 - 0 meeting adjourned.**

The Landscape Board meeting adjourned at 7:13 p.m.

Submitted by,

\_\_\_\_\_  
Pam Crossmock, Administrative Assistant

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2008

\_\_\_\_\_  
Melissa Hyde, Chair