

CITY OF GAHANNA
LANDSCAPE BOARD
MINUTES – April 2, 2008

CALL TO ORDER:

Melissa Hyde, Chair called the Landscape Board meeting to order on Wednesday, April 2, 2008 at 6:01 p.m. in the City of Gahanna Municipal Building.

ROLL CALL:

Present: Jane Allinder
Mark DiGiando - absent
Melissa Hyde
Teresa Woolley
Joseph Keehner – arrived at 6:06

In attendance from the City Administration was Tony Collins, Director, Troy Euton, Deputy Director Gahanna Department of Parks & Recreation

APPROVAL OF MINUTES:

Allinder made a **MOTION** to approve the minutes from the March 5, 2007 meeting; seconded by Woolley. **On roll call vote:** Woolley, Yes, Hyde, Yes and Allinder, Yes.
The motion carried 3 - 0.

ADDITIONS OR CORRECTIONS TO THE AGENDA

None

APPROVAL OF AGENDA:

Allinder made a **MOTION** to approve the April 2, 2008 agenda; seconded by Woolley.
On roll call vote: Hyde, Yes, Allinder, Yes and Woolley, Yes.
The motion carried 3 – 0.

OLD BUSINESS:

Arbor Day

Euton explained the Arbor Day celebration will be at Lincoln Elementary School on April 25, 2008 at 10 am will be 1st and 2nd grade students. Euton stated the presentation needs to be kept less than 5 minutes. The agenda was distributed to board members. Alan Little, Parks Superintendent will MC, Rob Wendling, City Forester will give statistics, Keehner will give the Arbor Day talk and the Mayor will read a proclamation at the celebration. Two trees will be planted.

2008 Landscape Awards

Staff from the Department of Parks & Recreation will post the form at the Gahanna Library, Senior Center and City Hall and on the City website.

Ordinance 913

Ordinance 913 will be discussed at a later date.

Ordinance 914

Euton expressed a concern regarding the replacement of trees inch for inch. The big difference is diameter verses circumference; and wanted to make sure this was addressed and how inch for inch is defined.

There was some discussion on what a major tree and heavily wooded site means. Collins read from the ordinance from another community. Major tree reads as a tree having a trunk diameter of at least 6" measured 24" above ground level. Heavily wooded site means a site which has an existing tree canopy cover prior to development of 60% or better.

Collins said he sent a draft of 914 to Bonnie Gard, Zoning Administrator, Nancy McGregor, City Council and Isobel Sherwood, Council Office. McGregor wanted to know if the intention is to regulate residential and/or commercial and if residential is single or multiple lot. Three of the four Board members present said that the intent is for residential and commercial new development.

Rules of Operation

Collins distributed updated copies of the Boards Rules of Operation. Sherwood reviewed the rules and found some inconsistencies that need addressed. After some discussion the following changes will be made:

2.1 No person shall be elected Chair or Vice Chair without ~~four affirmatives votes~~ **a majority vote** from the Board members.

2.4 and 4.2 need to be consistent who is responsible for the minutes.

2.4 Secretary – A majority of the Board shall appoint a Secretary from amongst its members. ~~To see that a record of the Board's proceedings is made., the Board shall~~ ~~The Secretary shall either personally prepare such proceedings, or in a proper case, shall delegate the responsibility to a City employee designated for that purpose.~~ **The Secretary is responsible for preparing and keeping a record of the board's proceedings as a matter for practicality the Board delegates this responsibility to a Department of Parks & Recreation representative. In the absence of a representative from the Department of Parks & Recreation, the Secretary of the Board shall record such proceedings.** ~~with the Board shall then sign a copy of~~ **The minutes shall be signed by the preparer** once approved by the Board.

3.5 Rules of Business

- iv. ~~Consideration/approval of Agenda.~~ **Additions or correction to Agenda**
- ix, x, and xi will be deleted

Woolley made a **MOTION** to approve Rules of Operation; seconded by Allinder. **On roll call vote**: Allinder, Yes, Woolley, Yes, Hyde, Yes and Keehner, Yes.

The motion carried 4 – 0.

NEW BUSINESS:

2007 Tree City Awards Program will be hosted by the City of Delaware on April 17, 2008 at Willow Brook Christian Village in Delaware.

CORRESPONDENCE AND ACTIONS:

None

POLL MEMBERS FOR COMMENT:

None

ADJOURNMENT:

Allinder made a **MOTION** to adjourn; seconded by DiGiando. **On roll call vote:** Allinder, Yes, Woolley, Yes, Hyde, Yes, and Keehner, Yes. **The motion carried 4 - 0 meeting adjourned.**

The Landscape Board meeting adjourned at 7:15 p.m.

Submitted by,

Pam Crossmock, Administrative Assistant

Approved this _____ day of _____ 2008

Melissa Hyde, Chair