

**CITY OF GAHANNA
LANDSCAPE BOARD
MINUTES – November 4, 2009**

CALL TO ORDER:

Jane Allinder, Vice Chair, called the Landscape Board meeting to order on Wednesday, November 4, 2009, at 6:01 p.m. at the Ohio Herb Education Center, 110 Mill St. Gahanna Ohio.

ROLL CALL:

<u>Present:</u>	Jane Allinder Mark DiGiando – arrived 6:10 Ken Shepherd Teresa Woolley
<u>Absent:</u>	Melissa Hyde

In attendance from the City Administration was Tony Collins, Director, Department of Parks & Recreation.

APPROVAL OF MINUTES:

Woolley made a **MOTION** to approve the minutes from the August 5, 2009 meeting; seconded by Shepherd. **On roll call vote:** Woolley, yes, Shepherd, yes, and Allinder, yes. **The motion carried 3 – 0.**

ADDITIONS OR CORRECTIONS TO THE AGENDA

New Business – Code 154.03

HEARING OF VISITORS

None

OLD BUSINESS:

None

NEW BUSINESS:

OHEC Update

Collins introduced Cathy Phillips, Director of OHEC. Phillips shared that education is the focus of the Herb Center; the center has a resource lending library and staff and volunteers are available to answer questions regarding herbs. There have been three classes, two tour groups with approx. 70 people, one facility rental and a field trip, a tea for 10 people. Classes are scheduled through the Gateway and private classes can also be scheduled. The Herb Center host a gift shop where you can purchase herbs, blends, teas, books and additional related items. Class registrations and visitors have increased since the opening of the new Herb Center. People come from all over to visit the center. The center hours will change in January to better accommodate the community.

In January the Rosemary Group will change their name to Gahanna Herb Society. It is a membership based group whose purpose is to promote the knowledge of herbs, their culture, history and uses. Members support OHEC events and activities through volunteerism and assist in the maintenance and promotion of the city of Gahanna Herb Gardens.

Forestry Year in Review

Collins shared that the Arbor Crew had a very successful year. The Arbor Crew planted 224 trees, ground 97 stumps, removed 192 trees and pruned 2230 trees. The crew will be treating trees at the golf course and key trees in the parks by injection to treat for Emerald Ash Bore.

Ordinance 154.03

Collins explained that there have been charger changes that effect codified ordinances. Ordinance 154.03 Landscape Board Duties and Responsibilities - regarding the Comprehensive City Tree Plan and the annual review and approval of the plan. It is recommended that the plan be reviewed every five years.

After some discussion the Board agreed on reviewing the plan every three years then submitting to City Council.

Shepherd made a **MOTION** to recommend reviewing, approving for recommendation to City Council the Comprehensive City Tree Plan every three years; seconded by Woolley. **On roll call vote**: Shepherd, yes, Allinder, yes, DiGiando, yes, and Woolley, yes. **The motion carried 4 – 0.**

CORRESPONDENCE AND ACTIONS:

None

POLL MEMBERS FOR COMMENT:

None

ADJOURNMENT:

Woolley made a **MOTION** to adjourn; seconded by DiGiando. Motion carried unanimously.

The Landscape Board meeting adjourned at 6:44 pm

Submitted by,

Pam Crossmock, Administrative Assistant

Approved this _____ day of _____ 2009

Jane Allinder, Chair