

**CITY OF GAHANNA  
PARKS & RECREATION BOARD  
MINUTES – March 3, 2010**

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**CALL TO ORDER:**

Chair Laurel Naegele called the meeting of the Parks & Recreation Board to order on Wednesday, March 3, 2010 at 7:02 pm at Gahanna City Hall.

**ROLL CALL:**

**Present:** Cynthia Franzmann  
Eric Miller  
Laurel Naegele  
Jan Ross  
Jill Schuler – arrived at 7:05pm  
Vincent Tremante

**Absent:** Luke Messinger

In attendance from the City were Tony Collins, Director, Troy Euton, Deputy Director, and Pam Crossmock, Administrative Assistant, Department of Parks & Recreation.

**SWEARING IN OF NEWLY APPOINTED BOARD MEMBER**

At this time, Pam Crossmock administered the oath of office to Jan Ross.

**APPROVAL OF MINUTES:**

Miller made a **MOTION** to approve the February 3, 2010 meeting minutes; seconded by Franzmann. **On roll call vote:** Miller, Yes, Naegele, Yes, Ross, Abstain, Schuler, Yes, Tremante, Yes, and Franzmann, Yes. **The motion carried 5-0 with 1 abstain.**

**ADDITIONS TO THE AGENDA**

- Remove – Master Plan from old business
- Add – Vendor Policies & Procedures to new business

**HEARING OF VISITORS**

None

**OLD BUSINESS:**

Nothing

**NEW BUSINESS:**

**Park Naming**

Collins stated there have been two requests to name two parks after individual citizens. Collins shared that the Gahanna Parks & Recreation Foundation (GP&RF) has established guidelines for naming rights to parks for financial contributions. At the time the department does not have a process to name a park. Collins would like input from the Board. There has not been any discussion of a financial contribution for the naming rights from either of the requests.

The Board would like staff to work on a process for naming rights

**Board Size**

Collins stated that during the last open applications for potential Parks & Recreation Board members there were at least ten potential candidates. The Mayor wants to know if the Board might consider expanding the Board. After some discussion the Board does not feel the need

to increase the number of Board Members.

### **Service to the Community Awards**

The Board discussed the possibility of changing the date and venue of the 2010 Service to the Community Awards. The Board discussed having the awards at a GP&RF event. The award nomination information will be in the Summer Gateway.

### **Vendor Policies & Procedures**

Troy shared that the department has had many request for vendors to sell items/food in our parks. Staff has been working on policies and procedures and the applications for vendors. Staff is requesting a recommendation from the P & R Board regarding the Vendor Policy and Procedures.

The Board discussed the policies and procedures. It was suggested to add under "Annual Fee" that a vendor provide a schedule of places they will be vending.

Schuler made a **MOTION** to recommend adopting the Vendor Policies & Procedures with recommended addition; seconded by Tremante. **On roll call vote:** Naegele, Yes, Ross, Yes, Schuler, Yes, Tremante, Yes, Franzmann, Yes, and Miller, Yes. **The motion carried 6 – 0.**

### **CORRESPONDENCE**

None

### **DIRECTOR'S REPORT**

Collins shared the department's highlights from February 2010. The department has been working a lot of overtime on snow removal. The Ohio Herb Education Center currently has 16 tours and 8 speaking engagements booked for 2010. The skate rink continues to be open on weekends. Staff is being hired for the summer positions. Facilities and Parks is gearing up for the opening of both the pools and the golf course.

Revenues continue to be lower than expected. Budgets will be looked at again in May to see if additional cuts will need to be made.

Due to budget cuts the Gateway will no longer be mailed to homes. It will be delivered in "The Bag" to 19,000 homes/apts/condos in early April.

The 5-year capital plan for the department should be completed soon.

The Bikeway plan is going to Planning Commission on March 24, 2010, per the recommendation of this Board. The plan is set up to provide connectivity via off street paths, side street paths, signed roadways and sharrows/bike lanes. The goal is to have the bike route signs posted in June.

### **COMMITTEE REPORTS**

#### **Aquatics Advisory Committee**

Franzmann stated the committee is seeking hotdog night sponsorships.

#### **BAC**

Next meeting is March 22, 2010.

#### **DPAC**

Next meeting is April 22, 2010.

**NRAC**

Next meeting is March 13, 2010.

**MEMBERS COMMENTS**

**Parks & Recreation Foundation**

Collins shared that the Gala raised approx. \$9,500. Approximately 155 tickets were sold. The foundation has scheduled a planning workshop for March 15, 2010.

**Veterans Memorial Committee**

No update at this time

**School Board Report**

Schuler stated the Board is working on the levy for May. If the levy does not pass there will be over \$2.5 million in cuts starting in 2010; which include staffing and fieldtrips. Teacher's contracts are up for negotiations this year.

Tremante stated he and Messinger met with staff from OHEC to work on a landscape design for the center. An Herb garden is needed on the property in order to support the programming and marketing efforts of the center. Tremante and Messinger feel the center needs a marketing strategy. Tremante recommends that the butcher building be moved to the rear of the property in order to have a better space to work with and to screen the space behind the center.

**ADJOURNMENT:**

There being no further business to come before the Parks & Recreation Board at this time, Miller made a **MOTION** to adjourn.

The Parks & Recreation Board meeting adjourned at 9:15pm.

Respectfully submitted,

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Pam Crossmock, Administrative Assistant

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2010

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Laurel Naegele, Chair