

CITY OF GAHANNA

Traffic Violations Bureau

If you are not required to appear in court, you may pay your citation on or before the court dated noted at the bottom of your ticket by doing one of the following:

- In person – you may appear at the Violation Bureau at 200 South Hamilton Road and pay your ticket in person.
• By mail – you may send payment through the mail with a personal check or money order made payable to the City of Gahanna. Sign the back of the ticket and enclose it with your payment. Out of state checks are not accepted. You may also print off the credit card form shown below, fill in all the information and mail it with your ticket.
• By Fax – Using the form below you may fax a credit card payment. Print off the form and follow the instructions as shown.

PAYMENT OPTIONS

MAIL

- 1. Include your ticket, signed on the reverse side
2. Make CHECK OR MONEY ORDER payable to The City of Gahanna for the total amount due. (NO CASH)
3. Include Proof of Insurance (if not shown to the Officer)
4. VISA/MASTERCARD: Complete the form below and return with the ticket and proof of insurance.

FAX

- 1. FAX completed VISA/MASTERCARD form
2. FAX copy (front and back) of signed ticket
3. FAX Proof of Insurance (if not shown to the Officer)
4. FAX to (614) 342-4180 24 hours a day.

PHONE

- 1. Credit Card Payments accepted by phone. Call

614-342-4080

VISA/MASTERCARD Account Number

Expiration Date Authorized Amount

\$

Phone Number ()

Signature

Billing Address (Please Print)

Name of Cardholder

MAKE SURE TO SIGN TICKET ON REVERSE SIDE AND INCLUDE WITH PAYMENT

Match the Violation Code on your citation with the Violation Code below for the amount YOU OWE:

Table with 4 columns: VIOLATION CODE, AMOUNT OWED, VIOLATION CODE, AMOUNT OWED. Lists various violation codes and their corresponding amounts, such as Speed (less than 20 miles over limit) at \$112.00 and Fail To Control/Assured Clear Distance at \$112.00.

If your violation code does not appear on the list, or you have been cited for more than one violation, please call (614) 342-4080 between hours of 8:00 a.m. and 4:30 p.m. Monday through Friday.

Clerk of Courts, City of Gahanna
200 South Hamilton Road, Gahanna, OH 43230
Phone: 614-342-4080 Fax: 614-342-4180