

City of Gahanna

*200 South Hamilton Road
Gahanna, Ohio 43230*



Meeting Minutes

Tuesday, April 7, 2009

6:30 PM

City Hall Committee Rooms

Civil Service Commission

*Anthony Penn, Chairman
Katharine Essex, Vice Chairman
Stephen Renner
David Schroeder
Paul Leithart*

Donna L. Jernigan, MMC, Sr. Deputy Clerk of Council

1. CALL TO ORDER AND ROLL CALL:

The Gahanna Civil Service Commission met in Regular Session on Tuesday, April 7, 2009 at Gahanna City Hall, 200 South Hamilton Road, Gahanna, Ohio. Chair Anthony Penn called the meeting to order at 6:30 p.m. The agenda for this meeting was published on April 1, 2009.

Members Present: Paul Leithart, David Schroeder, Katharine Essex, Stephen Renner and Anthony L. Penn

2. ADDITIONS OR CORRECTIONS TO THE AGENDA: None.**3. APPROVAL OF MINUTES: Regular Meeting March 3, 2009**

Action was postponed until the next meeting.

4. HEARING OF VISITORS: None.**5. UNFINISHED BUSINESS:****2007-0006**

Review of Civil Service Rules & Regulations.

Sherwood stated no further work had been done on the rules and regulations based on discussion at last meeting.

Renner stated we were to think about the higher view of who civil service is; did talk about an executive session. Penn stated that after review possibly need to postpone any discussion until next month. Schroeder asked if we could go in to executive session. Sherwood stated only reason to go in to executive session is to discuss personnel, confer with the City Attorney, or discuss the rules in conjunction with a labor contract. Penn stated he did not feel we met any of those reasons.

Penn stated Treadway was to bring forth next month a business plan at which time we can continue this discussion. Essex stated she would like to see a new agenda topic at that time for the business plan under new business.

Discussed

2009-0011

Police Officer Test March 14, 2009 - Results.

Sherwood stated 76 signed up to take the test, 11 called to reschedule to a different date; 46 took the test, 28 passed the human relations video, 18 failed the test; of the 28 who passed, 2 did not pass the reading portion leaving 26 candidates to advance to the physical fitness test; were 19 no shows who will not be allowed to take the test this year without reapplying. In response to questions, Rupp-Mondak stated everyone pays a \$10 non refundable fee when filing their application.

Discussed

6. NEW BUSINESS: None.**7. CORRESPONDENCE AND ACTIONS:****2009-0013**

Hiring of Reuben Hendon as Police Officer effective January 30, 2009; to begin employment in Step 2; hiring of Blair Thomas and Patrick Roberts effective February 27, 2009; to begin employment in Step 1.

Murphy stated that Reuben Hendon was a police officer in Defiance Ohio; he is working third shift right now and is on the streets solo already; Blair Thomas and Patrick Roberts

are in the Highway Patrol Academy and set to graduate in July.

Discussed and Filed

2009-0014

Step Increase for Radio Dispatcher Kara Slatinsky; effective February 21, 2009; to be advanced to Step 4; Step Increase for Radio Dispatcher Elizabeth Creps; effective March 1, 2009; to be advanced to Step 2.

Discussed and Filed

2009-0015

Memo from Director of Public Safety Robert Keyes; Termination of Radio Dispatcher Maxine Ricard; effective March 16, 2009.

Murphy stated we can't seem to stay with full complement of 9; doing background etc or last person on current eligibility list; will need to give a new test. In response to question, Rupp-Mondak stated it is a rough position to recruit for; must be able to work all three shifts; is fast paced and must have ability to multi task. Murphy stated dispatchers we have are great but can't seem to get that 9th person into the rotation; some departments have separate positions for answering phones and receptionist duties; our dispatchers do it all - answer phones, dispatch, walk in traffic, 911; can work 12 hour shifts; they do a great job.

In response to question, Rupp-Mondak stated she would check on the starting rate of pay for dispatchers and advise Commission.

Discussed and Filed

2009-0016

Step Increase for Water & Sewer Technician Joe Blankenship, Service Department; completed one full year of service in C-14B Step E; to be advanced to C-14B Step F; effective March 27, 2009.

Discussed and Filed

8. OFFICIAL REPORTS:

a. Director of Human Resources - No Report.

b. Chairman - No Report.

Scheduled Test Dates:

Police Officer Written/Video Test - May 30, 2009:

Police Officer Written/Video Test - September 12, 2009

Police Physical Fitness Test - June 27, 2009

Police Physical Fitness Test - October 3, 2009

Police Radio Dispatcher Test - July or August

Question was raised as to whether it would be at the church again. Rupp-Mondak stated it would be; really like the church; it works well for our needs; candidates have commented on how nice it is also.

Essex and Renner volunteered to do the May 30 test.

10. POLL COMMISSION FOR COMMENT:

Renner stated he will start a new job tomorrow at Franklin County as Assistant Director for Sanitary Engineering.

11. ADJOURNMENT: 6:45 p.m. - Motion by Leithart.

**Donna L. Jernigan, MMC
Senior Deputy Clerk of Council**

*APPROVED by the Civil Service Commission, this
day of 2009.*

Chair Signature