

# **City of Gahanna**

*200 South Hamilton Road  
Gahanna, Ohio 43230*



## **Meeting Minutes**

**Monday, April 13, 2009**

**Immediately Following Previous Committees or**

**7:30 PM**

**Council Committee Rooms**

## **Committee of the Whole**

*Thomas R. Kneeland, Chair*

*Beryl D. Anderson*

*Thomas C. Evers*

*Shane Ewald*

*John R. McAlister*

*Nancy R. McGregor*

*David L. Samuel*

**Members Absent:** David L. Samuel

**Members Present:** Thomas R. Kneeland, Shane W. Ewald, John McAlister, Thomas C. Evers, Nancy R. McGregor and Beryl D. Anderson

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**Additional Attendees:**

Terry Emery, Dottie Franey, Mike Andrako, Karl Wetherholt, Chief Dennis Murphy, Jerry Isler, Angel Mumma, Isobel Sherwood, Tony Collins, Tom Weber, Brandi Braun, Grant Reveal, Anthony Jones, Sadicka White, Leah Higbee, Bunnie Geroux, Press

**PENDING LEGISLATION:**

**ORD-0083-2009**

TO AUTHORIZE THE MAYOR TO ENTER INTO CONTRACT WITH HULL & ASSOCIATES, INC. FOR ADMINISTRATION OF THE BROWNFIELDS REVOLVING LOAN FUND; AND TO SUPPLEMENTALLY APPROPRIATE FUNDS THEREFOR

Kneeland called the meeting to order; first item is pending legislation to authorize a contract for the administration of the Revolving Loan fund. White said she would address any comments or questions; there were none.

**Recommended for Adoption, Consent**

**ORD-0084-2009**

TO AUTHORIZE THE PURCHASE OF PLANNED NETWORK INFRASTRUCTURE EQUIPMENT FROM STATE CONTRACT; TO SUPPLEMENTALLY APPROPRIATE FUNDS THEREFOR; AND TO DECLARE AN EMERGENCY.

Reveal said this ordinance is for the purchase of network equipment; it is a 2nd reading and we have provided the final information which is down some from the original figures; we have added a few other administrative costs so we would like to leave it as written for a supplemental for \$30,000; any money that remains will go back into the General Fund; this is for core infrastructure network components that connect the fiber optic network and enable us to fully utilize and handle traffic for 3 to 5 years; most likely it will last about 7 years; Cisco threw in \$12,000 worth of equipment for wireless access points. Kneeland said he had a couple of meetings with Reveal and based on the materials we are getting, I am confident this is right. Ewald said he had previously questioned the vendor involved but as long as we track ongoing maintenance it should not be a problem. Reveal said we pay one fee for cards and slots; there are only 3 line items. Anderson asked if 7 years is the typical life span for this, if maintained. Reveal said typical is 7 years according to Cisco Engineering; see no reason to not get it; if the technology changes we could need additional components. Kneeland said they say 7 years, we say 10.

**Recommended for Adoption, Consent**

**ORD-0085-2009**

TO AUTHORIZE THE MAYOR TO ENTER INTO CONTRACT WITH SECURITY CORPORATION FOR CITY HALL PANIC BUTTONS AND SENIOR CENTER CONTROLLED ACCESS AND PANIC BUTTONS; AND TO SUPPLEMENTALLY APPROPRIATE FUNDS THEREFOR

Kneeland said this is the panic button for the Senior Center. Reveal said this is back for a 2nd reading; goes along with the overall building security plan; we had other questions to ask the vendor; the final proposal from the last committee meeting comes in around \$10,000. Sherwood said it is \$8,950. Anderson said she had previously expressed

concern that money from the federal stimulus package was not being applied for this, but after continued discussions and research we have determined other uses may be better for that money so I support this being done.

**Recommended for Adoption, Consent**

## **ISSUES - From Director of Finance:**

### **Create Revolving Loan Fund**

Isler said for the Revolving Loan Fund the Auditor requires we set that up as a special revenue fund to keep loan money separate from any other City money; we need a motion resolution to ask the State Auditor for permission to set it up; we need to ask for the same thing for the Garage Fund; we will still have to ask the State to set up the funds as a formality after they have given approval for us to create them. Sherwood said once they approve this, they will come back for a code change. McGregor asked why the Parking Garage is a proprietary fund. Isler said so when it is self-sufficient we have documented revenue and expenses which is a priority. Braun said it is a separate business activity from the City. Isler said it is just like the stormwater fund. Emery said it will be harder to catch up on this one. Kneeland ask Sherwood if she had all she needs on this. Sherwood said yes for now but it will be back for the code change.

Recommendation: Motion Resolution; Consent Agenda.

### **Create Parking Garage Fund**

See discussion under Create Revolving Loan Fund.

Recommendation: Motion Resolution; Consent Agenda.

## **ISSUES - From City Attorney:**

### **Supplemental Appropriation - Survey Work**

White said before Weber talks about his request, we want to give a presentation but it did not get on the agenda and it is a matter of importance; it is tangent to Weber's request and it will explain what we are doing with the TIRC Board. Weber said it is relevant because this is why I need the money.

Jones gave the presentation (a copy of the slides is available in the Council office); because of a technical problem, hard copies were distributed for viewing. Jones said there are only 5 slides for 30 years;  
Slide 1) TIZ (The Industrial Zone) Map  
Slide 2) TIZ Background  
Slide 3) Current TIZ Economic Impact  
Slide 4) TIZ Transfer Procedure  
Slide 5) Questions

McAlister asked if the people receiving the property are the original owners; has it all been one owner property? White said we are transferring to the business that has the lease assessment at this time; Donatos is one of the originals that is still there but there are a lot that are now different; Allied Polomers was BASF; changes in lease assignments have been handled by Weber. McAlister said so if the current owner has had the property for 4 or 5 years on a lease from the City, we will be transferring to them; they get it for \$100. White said if they got it in recent years; they have had to buy the lease from me; they have had to give me the value of the lease so they are paying

more; they pay at current value at as opposed to when the lease first originated. Weber said it is capitalism at work; some transfers were from two previous owners. White said in the budget you have seen the TIZ revenue; it is an investment we made 30 years ago that has paid off. Weber said my memo explains we need a supplemental to pay survey costs and legal costs to get it done; the appropriation request is for \$23,000; \$20,000 for TIZ and \$3,000 for other issues; we have an obligation to get these transferred as the 30 years is up; the good and marketable title is the crunch; we had a problem with the bank and that has made it complicated; the title company wants certain documents that require survey; some of the money will go to Terra Surveying. Jones said this is the first phase; transfers will go through 2014; this phase has 17, so 13 more will be coming up. Kneeland said we should be able to budget accordingly in the future. Anderson asked Jones since this is phase 1 how many more phases do you see. Jones said 2 or 3 more up to 2014 as they expire. White said one issue we have is some leases have expired already; we are not asking for a rush on these but the property owners are; they have some business transactions that are waiting on the transfer and they call weekly to check status. Kneeland said so is there a plan. Jones said this is the plan with the request from Weber requiring emergency.

Recommendation: 1st reading, consent, no need to come back, 2nd reading, consent; Emergency Language.

## **ISSUES-From the Director of Parks & Recreation**

### **Code Change-563.05, Firearms, Weapons-Park Conduct Code**

Kneeland said we have some agenda add-ons; first from Parks concerning a code change. Collins said this was in my report; we worked with the Police Department, specifically Lt. Basso, and we need an ordinance for the code change to be in compliance with the ORC (Ohio Revised Code) for weapons and firearms concerning concealed carry; McGregor brought a concern to us about the hunting program; the existing language in signage presented conflicts with the hunting program. Weber said the main change I made on the signage was to allow cross bows. Collins read the revised ordinance statements; item (C) talks about the question if the program is sponsored or part of a permit program. Chief Murphy said item (C) says participating in a department sponsored archery program and/or urban deer hunting program. Collins said he will email the revision to Council. McGregor said it says no person except law enforcement officers and/or a person with a valid concealed carry license. Chief Murphy said (B) covers that. McGregor said ok, we are good. Kneeland asked what the urgency is. Collins said none; we just need to get this in line with ORC. Parks will make changes; Return to Finance Committee.

RECOMMENDATION: 1st Reading, Return to Finance Committee.

### **Ohio Herb Education Center Lease Option Contract**

Collins said the OHEC (Ohio Herb Education Center) is requesting a move out of their James Road location to Mill Street; in my report I talked about the benefits of the downtown location and the lease provisions; a revised copy of the sales contract was done today; the terms did not change but some grammar is corrected; the sales purchase agreement is an option in 2011; the lease terms are \$1,200 a month the first year; \$1,400 a month the second year; in 2011 if we extend the contract, the monthly rent will increase as well as the purchase price of the property; a piece was added that says the seller will paint and repair the roof; this request will authorize the Mayor to enter into agreement with Mill St. Development LLC; it is also a supplemental request for \$15,000 to adjust the difference in lease payments for 2009 and fund minor repairs like ADA

(Americans with Disabilities Act) requirements and kitchen updates. McAlister said we have Bunnie Geroux here so I would like to hear from her. Geroux said in all honesty, I like the building at the Ridenour House much better; but I think this is a doable thing; we are having a lot of tour buses coming in and it would help with walk ins; it will be a better place for the next 2 or 3 years. Evers said as we move forward is there a way to track the traffic and expenses associated with this. Collins said we will be tracking it all; we use a recreation software that can track all of the details. Kneeland asked Sherwood if she had all she needed. Sherwood said yes; she would do as one piece of legislation.

Recommendation: 1st Reading, Consent; no need to come back; 2nd Reading, Consent.

### **Prescription Drug Card Update**

Kneeland said the prescription drug card item is from Anderson. Anderson said several weeks ago I brought back information from the National League of Cities (NLC) on this program being used around the country from Caremark and CVS; I came back from the conference excited about a way to help everyday citizens; this is a discount program for uninsured people and can help with diabetic meds and other medication expenses; I would like for Braun to share what is going on; and I am really in support of it as this economy is impacting everyone. Braun said we made a request of NLC to mail us the discount cards and marketing materials; we will have them out at City events and available here; we are moving ahead with it and it will have our logo on it. Anderson said some have asked why use Gahanna and not the Franklin County program already in existence; people think about their City first, not the County; it is a quality local initiative and I am glad to know we are moving forward; thank you. Isler said he asked for the details since we have health care concerns; found out Caremark is a good supplement for Medicare D subscribers; it gives a good discount; its subscribers pay average wholesale price (AWP) minus 20%; most prescription plans pay AWP minus 60%; health plan prescription coverage is much better but this would help. Anderson said it shows our residents we support them in hard times. McGregor asked if there is any cost to us. Isler said no.

### **ISSUES - From Clerk of Council:**

#### **Senior Center Advisory Board Appointment**

Sherwood said I previously made you aware of the need for an appointment to the Senior Center Advisory Board; received a recommendation from Hall for Ron Barrick; would like to do a motion resolution to appoint him to the advisory board.

Recommendation: Motion Resolution, Consent Agenda.

#### **Microfilming Service Contract**

Sherwood said this item is for the microfilming contract; we did none last year but spent the time looking for a contractor who still does 35 mm film; State law only recognizes microfilm as the medium for permanent record storage; I sent you an itemization of companies and costs; we would like to use MicroImage in Dublin for the contract.

Recommendation: 1st Reading, Consent; no need to come back; 2nd Reading, Consent.

### **Miscellaneous:**

Weber said he would like to remind Council that financial discovery forms are due on April 15. Sherwood said the Ethics Commission had a fire a week ago so you may be contacted again.

McAlister introduced Leah Higbee, new Economic Development Manager, to Council.

Adjourned.

**Della Brandenberger, Reporting**