

**DIVISION OF TAXATION**  
 200 S. HAMILTON RD  
 GAHANNA, OH 43230  
 TEL 614-342-4030  
 FAX 614-342-4100  
 WWW.GAHANNA.GOV

**FORM EZ**

**CITY OF GAHANNA, OHIO**  
 INCOME TAX RETURN FOR THE CALENDAR YEAR  
 2007

**DUE ON OR BEFORE APRIL 15, 2008**  
 FILING IS REQUIRED EVEN IF YOU HAVE  
 NO INCOME AND NO TAX IS DUE

FOR CITY USE ONLY

NAME AND ADDRESS

**CHECK THE APPROPRIATE BOX**

- FULL YEAR RESIDENT
- PART YEAR RESIDENT
- DATES: FROM \_\_\_\_\_ TO \_\_\_\_\_
- NON RESIDENT
- RETIRED, NO TAXABLE INCOME

**CHECK FILING STATUS**

- SINGLE
- MARRIED

TAXPAYER SOCIAL SECURITY NO. \_\_\_\_\_

SPOUSE SOCIAL SECURITY NO. \_\_\_\_\_

ALL APPROPRIATE W-2'S, FEDERAL SCHEDULES, EXPLANATION MUST BE ATTACHED

|   |   |    |    |
|---|---|----|----|
| <b>INCOME</b>   | 1. Total W-2 wages. W-2's must be attached. (see worksheet on back) .....                                     | 1  | \$ |
| <b>TAX</b>  | 2. GAHANNA INCOME TAX. MULTIPLY LINE 5 BY 1½% (.015).....   | 2  | \$ |
| <b>TAX WITHHELD, PAYMENTS AND CREDITS</b>                 | 3. Gahanna income tax withheld. From W-2's.....   | 3  | \$ |
|   | 4. Prior year tax credit .....  | 4  | \$ |
|   | 5. Estimated payments .....   | 5  | \$ |
|   | 6. Credit for taxes withheld to cities at 1.5% or greater. See Instructions on back .....                     | 6  | \$ |
|   | 7. Credit for taxes withheld to cities at less than 1.5% See Instructions on back .....                       | 7  | \$ |
|   | 8. TOTAL PAYMENTS AND CREDITS. ADD LINES 3 THROUGH 7 .....  | 8  | \$ |
| <b>BALANCE DUE, PENALTY AND INTEREST REFUND OR CREDIT</b> | 9. BALANCE DUE. If line 2 is more than 8, enter balance due here (No tax due if less than \$1.01) .....       | 9  | \$ |
|   | 10. Estimate Penalty. 10% of balance due, if applicable .....   | 10 | \$ |
|   | 11. Penalty 5% per month or fraction thereof. Interest. 1½% per month or fraction thereof, if applicable .... | 11 | \$ |
|   | 12. Late filing fee \$25.00 if return is filed after April 15 .....   | 12 | \$ |
|   | 13. Total due. Carry to line 23 below (No tax due if less than \$1.01).....                                   | 13 | \$ |
|   | 14. OVERPAYMENT. If line 2 is less than line 8, enter overpayment here .....                                  | 14 | \$ |
|   | 15. Amount from Line 14 to be refunded( No refund if less than \$1.01).....                                   | 15 | \$ |
|   | 16. Amount from line 14 to be credited to next year .....   | 16 | \$ |

**DECLARATION OF ESTIMATED TAX FOR 2008**

|                               |   |    |    |
|-------------------------------|---|----|----|
| <b>ESTIMATE FOR NEXT YEAR</b> | 17. Total income subject to tax \$ _____ Multiply by tax rate of 1½% (.015).....  | 17 | \$ |
|                               | 18. Subtract any estimated income tax to be withheld or paid to other cities .....  | 18 | \$ |
|                               | 19. Estimated tax due (subtract line 18 from line 17) If Net estimated tax due is less than \$200.01, estimated tax payments are not required ..... | 19 | \$ |
|                               | 20. Credit from line 16 above .....   | 20 | \$ |
|                               | 21. First Quarter estimate Payment (A minimum of 22.5% of line 19).....   | 21 | \$ |
|                               | 22. If line 20 above is greater than line 19 then enter O.....  | 22 | \$ |
| <b>TAX DUE</b>                | 23. Enter balance due from line 13 above (No tax due if less than \$1.01) .....   | 23 | \$ |
|                               | 24. Total Tax due. Add lines 23 and 21. Please make checks payable to the City of Gahanna .....   | 24 | \$ |

I CERTIFY I HAVE EXAMINED THIS RETURN, INCLUDING ACCOMPANYING SCHEDULES AND STATEMENTS, AND TO THE BEST OF MY KNOWLEDGE AND BELIEF IS TRUE, CORRECT AND COMPLETE, AND THE FIGURES USED HEREIN ARE THE SAME AS USED FOR FEDERAL INCOME TAX PURPOSES, (WITH THE EXCEPTION THAT DEFERRED INCOME MUST BE REPORTED FOR CITY INCOME TAX PURPOSES). IF RETURN NOT SIGNED, THIS IS NOT A LEGAL FINAL RETURN. TAXPAYER AND SPOUSE MUST SIGN, EVEN IF ONLY ONE HAS INCOME.




CHECK BOX IF WE MAY DISCUSS THIS RETURN WITH YOUR PREPARER.

Signature of Taxpayer or Agent \_\_\_\_\_ Date \_\_\_\_\_ Occupation \_\_\_\_\_

Signature of Spouse \_\_\_\_\_ Date \_\_\_\_\_ Occupation \_\_\_\_\_

Preparer's Signature \_\_\_\_\_ Date \_\_\_\_\_

Preparer's Address \_\_\_\_\_ Phone \_\_\_\_\_

VISA/MasterCard/Discover Accepted

Card # \_\_\_\_\_

Exp. Date \_\_\_\_\_

Card Verification # (3 Digit) \_\_\_\_\_

Name on Card \_\_\_\_\_

Signature \_\_\_\_\_

| City of Employment | Income from W-2 (Greater of box 5 or 18) | Gahanna Tax Withheld | Other City Wages (From W-2 Box 18) Withheld at 1.5% or Greater | Other City Wages (From W-2 Box 18) Withheld at Less Than 1.5% |
|--------------------|--|----------------------|--|---|
|                    |  |                      | _____ * .0125  | _____ * tax rate * .8333                                      |
|                    |  |                      | _____ * .0125  | _____ * tax rate * .8333                                      |
|                    |  |                      | _____ * .0125  | _____ * tax rate * .8333                                      |
|                    |  |                      | _____ * .0125  | _____ * tax rate * .8333                                      |
| TOTALS             |  |                      |  |   |
| Carry to           | Page 1 Line 1                            | Page 1 Line 3        | Page 1 Line 6  | Page 1 Line 7   |

## LINE INSTRUCTIONS:

**LINE 1** Enter total amount of wages. If you have multiple W-2's, complete worksheet above. Attach all W-2's.

**LINE 2** Multiply Line 1 by 1½% (.015).

**LINE 3** Enter tax withheld for Gahanna from W-2's

**LINE 4 & 5** Enter any estimated payments or prior year credits. These amounts can be verified at the URL printed on the front of the tax return or at [www.gahanna.gov/departments/finance/tax.asp](http://www.gahanna.gov/departments/finance/tax.asp).

**LINE 6 & 7** Enter other city credits from W-2's or other city returns. Attach appropriate documentation verifying credits. Use formulas in above worksheet. W-2 box 18 should be used for this calculation. Use separate line for each city listed on W-2. For cities withheld at a tax rate less than 1.5%, use the tax rate wages were withheld in the calculation. (i.e. use .0125 for Westerville tax rate.)

**LINE 8** Add lines 3 through 7.

**LINE 9** Subtract line 8 from line 2. If line 8 is less than line 2, enter balance due. If line 8 is greater than line 2, skip lines 10, 11, 12 and 13 and enter overpayment on line 14.

**LINES 10 & 11 & 12** enter penalty and interest or late filing fee, if applicable.

**LINE 13** Add lines 9, 10, 11 and 12.

**LINE 14** If line 8 is greater than line 2 enter overpayment

**LINE 15 and 16** indicate disposition of overpayment either by refunding (line 15) or crediting (line 16) the overpayment to next year.

**LINES 17 through 22** complete only if you are required to make estimated payments. Estimated payment are required for those individuals who anticipate any taxable income which is not subject to withholding of income tax or where the income tax is not fully paid to another city. If line 19 is less than \$200.01, no estimate payment is required.

**LINE 23** Enter amount from line 13.

**LINE 24** Add line 21 and line 23. Make checks payable to City of Gahanna. Mail to Gahanna Income Tax Division, P.O.Box 640308, Cincinnati, OH 45264

## GENERAL INSTRUCTIONS:

**Who Must File:** Every Gahanna resident eighteen years of age and older must file a Gahanna Income Tax Return, regardless of whether a tax is due.

**When and where to file:** This return must be filed on April 15th. Make checks or money orders payable to the City of Gahanna and mail to: Gahanna Income Tax Division, P.O.Box 640308, Cincinnati, OH 45264.

**Non-taxable income** – The following shall not be considered taxable income: Capital gains, Welfare benefits, Unemployment Income, Social Security benefits, Interest & Dividends, Military pay, reserve & active duty, Income earnings of persons under 18 years of age, Income received as royalties from patents & copyrights, Board of Election Income, Workmen's Compensation, Alimony, Retirement and Pension income, 125 Cafeteria Plans.

**Partial Year Residents:** If you only lived in Gahanna during part of the taxable year, you must file a tax return covering that time. Report the amount of income you earned while you lived in Gahanna. If you pro-rate your income, you must also pro-rate your city tax that was withheld on the same income. Attach a worksheet explaining your calculations.

**Penalties and Interest:** Penalty and interest for late filing, failure to file, late payment or underpayment of estimated tax, shall be imposed at the rate of 5% penalty and 1.5% interest per month or fraction thereof as provided by ordinance. Failure to file a timely tax return may result in a \$25.00 penalty. No penalty for failure to pay estimated tax will apply to a taxpayer whose tax for the year, after credit for tax withheld, is less than \$201.

**Cities with 1½% or greater withholding rates.** Bexley, Canal Winchester, Chillicothe, Circleville, Columbus, Dayton, Dublin. Grandview. Granville, Grove City. Groveport, Heath. Hilliard, Lancaster, Logan, Marble Cliff, Marion, Mt Vernon, New Albany, Newark, Obetz, Reynoldsburg, Springfield, Upper Arlington, Utica, Whitehall, Worthington, Zanesville.

**Cities that have less than 1½% withholding rates.** You must verify with each city the actual tax rate. Baltimore, Breman, Brice, Centerburg, Delaware, Galena. Johnstown, Lithopolis. London. Pickerington, Powell, Sunbury, West Jefferson, Westerville.