

DO I NEED A PERMIT?

THIS LIST IS FOR INFORMATIONAL PURPOSES ONLY

Before beginning a project, it is recommended to **contact the Department of Planning** to determine what regulations apply and what approvals may be necessary. For more information on permits or regulations, please visit the [department webpage](#).

TYPE OF WORK	ZONING PERMIT / APPLICATION	BUILDING PERMIT	
		Residential	Commercial
KEY Blank Not Required			
Building Addition	Yes – <i>If commercial</i>	Yes	Yes
Deck	Yes – <i>If freestanding and under 200 sq. ft.</i>	Yes – <i>If attached, over 200 sq. ft., 30" above grade, or serving a required egress door</i>	Yes
Demolition	-	Yes – <i>If over 200 sq. ft. or attached to the main structure</i>	Yes
Driveway	Yes – <i>If commercial</i>	-	-
Electrical Work	-	Yes	Yes
Fence	Yes – <i>If taller than 6 ft, also subject to building review</i>	-	-
Finishing a Basement	-	Yes	Yes
Furnace Replacement	-	Yes	Yes
Garage	-	Yes	Yes
Gazebo / Pergola	Yes – <i>If under 200 sq. ft.</i>	Yes – <i>If over 200 sq. ft. or attached to the main structure</i>	Yes – <i>If over 120 sq. ft.</i>
Generator	-	Yes	Yes
Home Occupation	Yes	-	-
Hot Tub / Spas	Yes	Permit required for electrical work	Permit required for electrical work
HVAC	-	Yes	Yes

MORE INFORMATION IS PROVIDED ON THE BACK...

TYPE OF WORK	ZONING PERMIT / APPLICATION	BUILDING PERMIT	
		Residential	Commercial
KEY Blank Not Required			
Interior Alteration	-	Yes	Yes
Load-Bearing Structural Work	-	Yes	Yes
New House	-	Yes – <i>Subject to zoning review</i>	-
Parking Lot (Commercial & Residential)	Yes	-	-
Patio	Yes – <i>If commercial</i>	-	-
Plumbing	-	Yes	Yes
Pole Barn / Barn	Yes – <i>If under 200 sq. ft.</i>	Yes – <i>If over 200 sq. ft.</i>	Yes – <i>If over 120 sq. ft.</i>
Porch	Yes – <i>If freestanding and under 200 sq. ft.</i>	Yes	Yes
Roofing	-	Yes	Yes
Shed	Yes – <i>If under 200 sq. ft. for residential or under 120 sq. ft. for commercial</i>	Yes – <i>If over 200 sq. ft.</i>	Yes – <i>If over 120 sq. ft.</i>
Signs	Yes – <i>Subject to building review</i>	-	-
Solar Energy Structure	-	Yes	Yes
Swimming Pool	<i>A fence permit may be required</i>	Yes	Yes
Temporary Activity	Yes – <i>If commercial</i>	-	Yes
Temporary Structure	-	Yes	Yes
Wireless Communication Facility	Yes	-	Yes

CONTACT INFORMATION:

**200 S. Hamilton Rd.
Gahanna, OH 43230
Open 8:00 A.M. to 5:00 P.M.
Monday thru Friday**

Zoning Division
614-342-4025
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Building Division
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