



Volunteer Application

Personal Information

Applicant Name	
Aliases/Other Name	
Current Street Address	
City, State Zip code	
Phone number	
Social Security Number	
Date of Birth	
Driver's License Number <small>*only if driving is requirement of position</small>	

Area of Interest for volunteer or unpaid intern status

Tell us in which areas you are interested in volunteering or being an unpaid intern

Department/ Position Name

Convictions

Have you ever been convicted or entered a plea of guilty or no contest to any felony or misdemeanor?

_____ No _____ Yes (Misdemeanors include DUI)

Conviction	Type of Charge	Date (mm/dd/yyyy)
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Conviction	Type of Charge	Date (mm/dd/yyyy)
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Charge description: details of all offenses including nature, circumstances and dates. Attach additional sheet if necessary.

A conviction will not necessarily be a bar to employment

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

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Agreement and Signature

By submitting this volunteer application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application form may result in my immediate dismissal.

Name (printed)	
Signature	
Date	

To be completed by Human Resources

Date background check completed _____ Approved ___ Yes ___ No		
If no, explain reason _____ _____ _____		
Name of HR rep: _____		
_____ Criminal	_____ Credit	_____ Sexual Predator
_____ MRDD/BDD	_____ Driver's License	_____ References (work/school)
_____ Drug Screening		

Our Policy

It is the policy of the City of Gahanna to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.