

Americans with Disabilities Act (ADA) Transition Plan

City of Gahanna, Ohio

March 2021 Draft



200 South Hamilton, Gahanna, Ohio 43230

614-342-4000

gahanna.gov

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Designation of Responsibility

In accordance with [28 CFR 35.107\(a\)](#), the City of Gahanna has designated the following person to serve as ADA Title II Coordinator, to oversee the City's policies and procedures:

Name John Moorehead P.E.

Job Title City Engineer

In accordance with [28 CFR 35.150\(d\)\(3\)](#), the City of Gahanna has designated the following person to serve as ADA Transition Plan Implementation Coordinator, to monitor the City's progress and manage review and updates of this document:

Name John Moorehead P.E.

Job Title City Engineer

Contact information is provided in Appendix E.

Training is an important tool for ensuring compliance with ADA requirements. The ADA Coordinators will identify resources and opportunities for agency employees at various levels to receive ADA-related training appropriate to their job functions.

Self-Evaluation

Overview

Under Title II of the ADA ([28 CFR Sec. 35.105](#)), public entities are required to perform a self-evaluation of their current services, policies and practices with regard to accessibility. The goal of the self-evaluation is to verify that, in managing its programs and facilities, the agency is providing accessibility and not adversely affecting the full participation of individuals with disabilities.

The intent of the ADA self-evaluation is to review the agency's entire public program, including all facilities on public property and within public rights-of-way, in order to identify any obstacles or barriers to accessibility that need to be addressed. The general categories of items to be evaluated include:

- Communications, Information & Facility Signage.
- Building Facilities – these include offices, garages and other types of buildings.
- Pedestrian Facilities (Pedestrian Circulation Routes / Pedestrian Access Routes) – these include sidewalks, curb ramps, bicycle/pedestrian trails, traffic control signals and bus stops (and/or other transit facilities) that are located within the City rights-of-way.

Public entities are required to provide an opportunity for interested persons, including individuals with disabilities or organizations representing individuals with disabilities, to participate in the self-evaluation process by submitting comments [[28 CFR Sec. 35.105\(b\)](#)].

Furthermore, a public entity that employs 50 or more persons is required, for at least three years following the completion of the self-evaluation, to maintain on file and make available for public inspection:

- A list of the interested persons consulted;
- A description of areas examined and any problems identified; and,
- A description of any modifications made.

Process & Findings

In 2020, the City of Gahanna completed a self-evaluation of its services, programs, activities, and facilities on public property and within public rights-of-way with regard to accessibility. Detailed inventories and findings from this review are provided in Appendix A, under the headings of Communications (A1), Building Facilities (A2) and Pedestrian Facilities (A3).

An important component of the self-evaluation process is the identification of obstacles or barriers to accessibility, and the corresponding modifications that will be needed to remedy these items. The following sections provide a summary of improvements that have already been made, and obstacles that the City plans to address as part of this Transition Plan.

Communications, Information & Facility Signage

Title II of ADA includes the following requirements regarding Communications.

General ([28 CFR Sec. 35.160](#))

- A public entity shall take appropriate steps to ensure that communications with applicants, participants, and members of the public with disabilities are as effective as communications with others.
- A public entity shall furnish appropriate auxiliary aids and services where necessary to afford an individual with a disability an equal opportunity to participate in, and enjoy the benefits of, a service, program, or activity conducted by a public entity.
- In determining what type of auxiliary aid and service is necessary, a public entity shall give primary consideration to the requests of the individual with disabilities.

Information and Signage ([28 CFR Sec. 35.163](#))

- A public entity shall ensure that interested persons, including persons with impaired vision or hearing, can obtain information as to the existence and location of accessible services, activities, and facilities.
- A public entity shall provide signage at all inaccessible entrances to each of its facilities, directing users to an accessible entrance or to a location at which they can obtain information about accessible facilities. The international symbol for accessibility shall be used at each accessible entrance of a facility.

Other examples of important communication items/devices include [Accessible Pedestrian Signals \(APS\)](#) used at intersections, and signs, pavement markings and other traffic control devices used to provide advance warning and positive guidance in the vicinity of construction, maintenance or utility work areas/zones that impact sidewalks, crosswalks or other pedestrian access routes. The [Pedestrian Checklist and Considerations for Temporary Traffic Control Zones](#) provides an overview of pedestrian-related considerations to enhance safety and accessibility for these types of situations. Appendix A3 of this Transition Plan provides additional information about communication items related to Pedestrian Facilities / Public Rights-of-Way.

In recent years, the City has implemented the following accessibility improvements with regard to communications, information and facility signage:

- ADA compliance as a requirement on plan reviews
- Signage improvements as part of building improvements

The City has conducted a detailed evaluation of its communications, information and facility signage with regard to the ADA Title II requirements. The findings from this evaluation are provided in Appendix A1.

Building Facilities and Related Parking Lots/Facilities

The City of Gahanna is responsible for the following administrative buildings:

- Gahanna City Hall – 200 S Hamilton Road
- Gahanna Police Department – 460 Rocky Fork Boulevard
- Gahanna Senior Center – 480 Rocky Fork Boulevard
- Creekside Parking Garage – 123 Mill Street

The City has conducted a detailed accessibility evaluation of each of its building facilities, and related parking lots/areas, based on the [ADA Checklist for Existing Facilities](#) publication. The findings from this evaluation are provided in Appendix A2. The accessibility barriers/issues identified as currently existing have been ranked in order of priority for improvement.

Improvement Schedule

Moving forward, the City of Gahanna plans to implement improvements for the following items that have been identified as potential obstacles to accessibility. Priorities have been established following the guidance offered in the [ADA Checklist for Existing Facilities](#) publication.

<i>Building Facilities and Related Parking Lots/Facilities</i>	
Schedule	Description of Accessibility Improvement Projects / Methods
Priority 1: Approach & Entrance	Improvements for parking lot (striping, signs), exterior accessible route, ramps, and entrance (door, handle, closer, carpets).
Priority 2: Access to Goods & Services	Improvements for interior accessible route, ramps, elevator, signs, door, controls (light switches), and seating, service counters.
Priority 3: Toilet Rooms	Improvements for bathroom signs, doors, sinks, and toilets.
Priority 4: Additional	Improvements for drinking fountains, and fire alarms.

Pedestrian Facilities / Public Rights-of-Way

As part of the self-evaluation process, City of Gahanna has conducted an inventory and evaluation of all pedestrian facilities within its public rights-of-way. Areas with higher pedestrian traffic and/or connections to commercial and institutional uses were inspected in greater detail. Those inspected areas consist of the following:

- 14 miles of sidewalks
- 218 curb ramps
- 122 traffic control signals (at 25 intersections)

A detailed evaluation of these facilities with regard to accessibility compliance is provided in Appendix A3, and will be updated as part of the Transition Plans formal review.

Previous Practices

Since the adoption of the ADA, City of Gahanna has striven to provide accessible pedestrian features as part of the City's capital improvement projects. As additional information was made available regarding the methods of providing accessible pedestrian features, the City updated its procedures to accommodate these methods. The City requires all sidewalks within public right-of-way to comply with Federal ADA Guidelines (City Code 903.01).

In recent years, the City has implemented the following accessibility improvements to its pedestrian facilities:

- Curb ramp and crosswalk improvements as part of the yearly street program
- Improvements as part of Capital Improvement Projects

Methodology

City of Gahanna will utilize two methods for upgrading pedestrian facilities to current ADA standards. The first and most comprehensive method is through scheduled street and utility improvement projects. All pedestrian facilities impacted by these projects will be upgraded to current ADA accessibility standards. A current listing of these scheduled projects is included in Appendix B.

The second method is through specific ADA accessibility improvement projects that are identified individually. These projects will be incorporated into the Capital Improvement Program (CIP) on a case-by-case basis as determined by City of Gahanna staff.

Policy

The City of Gahanna's goal is to continue to provide accessible pedestrian design features as part of its capital improvement projects. The City has adopted ADA design standards and procedures as listed in Appendix F. These standards and procedures will be kept up-to-date with nationwide and local best management practices.

The City will consider and respond to all accessibility improvement requests. All accessibility improvements that are deemed reasonable will be scheduled consistent with transportation priorities. The City will coordinate with external agencies to ensure that all new or altered pedestrian facilities within the City jurisdiction are ADA compliant to the maximum extent feasible.

Maintenance of pedestrian facilities within the public rights-of-way will continue to follow the policies set forth by the City. Examples of typical maintenance items relating to accessibility include: snow removal and ice control for sidewalks in specific corridors, sidewalk repair standards,

renewal of crosswalk markings, and signal hardware. Detailed information is provided in Appendix A3.

Requests for accessibility improvements can be submitted to the ADA Title II Coordinator or Transition Plan Implementation Coordinator. Contact information is provided in Appendix E.

Improvement Schedule

City of Gahanna has established the following schedule of goals for improving the accessibility of its pedestrian facilities within the City jurisdiction:

- All curb ramps will be upgraded at the time that street maintenance is occurring on that particular roadway and segment. It is anticipated that every street within the City of Gahanna will be reviewed and considered for maintenance and upgrades every thirty years. Therefore, every curb ramp deficiency identified will be corrected within the next thirty years.
- Non-compliant sidewalks will be improved as part of the City's sidewalk maintenance program. The City's goal is to conduct the sidewalk program in such a manner that each street is addressed every thirty years.
- Parking lot facility upgrades will be performed with the building improvements for each of those facilities.
- Pedestrian push button improvements will either occur with the next roadway or signal improvement that touches the signalized intersection.

Public Outreach

City of Gahanna recognizes that public participation is an important component in the development of this transition plan. Input from the community has been gathered and used to help define priority areas for improvements within the jurisdiction of City of Gahanna.

Public outreach for preparation of this document has consisted of the following activities:

- Announcements on the City of Gahanna, Ohio's website and social media pages.
- A public meeting (and advertisement of the meeting) to receive input from the residents of the city.
- Reached out to multiple organization representing individuals with disabilities.

This document was also made available for public comment. Appendix C provides a summary of comments received and detailed information regarding the public outreach activities.

Public Notice of ADA Requirements and Grievance Procedure

Under the Americans with Disabilities Act, each agency is required to publish its responsibilities with regard to ADA compliance. A draft of this public notice is provided in Appendix D.

If users of City of Gahanna's facilities and services believe the City has not provided a reasonable accommodation, they have the right to file a grievance. In accordance with [28 CFR Sec. 35.107\(b\)](#), the City has developed a grievance procedure for the purpose of the prompt and equitable resolution of citizens' complaints or concerns. This grievance procedure is outlined in Appendix D.

Progress Monitoring and Transition Plan Management

This Transition Plan is considered to be a living document that will continue to be updated as conditions within the City evolve. The initial schedule is to formally review the complete document (main body and appendices) at least once per year, to identify any need for updates. Updates to the appendices or attachments may be made more frequently as needed. Any substantive updates to the main body of this document will include a public comment period to continue the City's public outreach efforts.

The City of Gahanna recognizes that ADA compliance is an ongoing responsibility which will require monitoring to identify future accessibility issues that may be encountered. For example, facilities that currently meet ADA requirements could fall out of compliance in the future due to factors such as damage, disrepair, or changes within public rights-of-way that could create new accessibility obstacles. Therefore, the ADA Title II Coordinator and Transition Plan Implementation Coordinator will establish an on-going monitoring/inspection program to ensure that facilities continue to comply with ADA requirements. Agency employees will also be encouraged to report any accessibility concerns or deficiencies that are identified.

Formal Adoption of ADA Transition Plan

This ADA Transition Plan is hereby adopted by the City of Gahanna, effective XXXX of 2021.

Signed:

ADA Title II & Transition Plan Implementation Coordinator

Date

Authorizing Official

Date

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Appendices

A. Self-Evaluation

A1. Communications, Information & Facility Signage

A2. Building Facilities & Related Parking Lots/Facilities

A3. Pedestrian Facilities / Public Rights-of-Way

B. Schedule and Budget Information

C. Public Outreach

D. Public Notice of ADA Requirements and Grievance Procedure

E. Contact Information

F. Agency ADA Design Standards and Improvement/Compliance Procedures

G. Glossary of Terms

Appendix A – Self-Evaluation

A public entity that employs 50 or more persons is required, for at least three years following the completion of the self-evaluation, to maintain on file and make available for public inspection:

- A list of the interested persons consulted;
- A description of areas examined and any problems identified; and,
- A description of any modifications made.

Interested Persons Consulted

City employees were consulted during the self-evaluation process. A group effort was made to find the priority areas to best serve the most people in the City. Initial inspection areas were selected based on their concerns.

Descriptions of areas examined, problems identified and any modifications made are listed in the following sections A1, A2 and A3.

A1. Communications, Information & Facility Signage

The City has conducted a detailed evaluation of its communications, information and facility signage based on the [ADA Checklist for Existing Facilities](#) publication. The results are listed as follows. Locations of notable issues are summarized below. Inspection notes and pictures for each location are available from the City upon request.

City Owned Park Inventory & Findings

Parking lot signage is non-compliant or missing:

- Academy Park
- Friendship Park
- Hannah Park
- Headley Park
- McCorkle Park
- Pizzurro Park
- Shull Park
- Veteran's Park
- Woodside Green Park
- Gahanna Swimming Pool
- Hunters Ridge Pool
- Gahanna Golf Course

Accessible route signage is non-compliant or missing:

- Creekside park
- Headley Park
- McCorkle Park
- Pizzurro Park
- Woodside Green Park

Accessible bathroom signage is non-compliant or missing:

- Friendship Park
- Hannah Park
- Headley Park
- McCorkle Park
- Woodside Green Park
- Gahanna Swimming Pool

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- Hunters Ridge Pool
- Gahanna Golf Course

City Owned Buildings Inventory & Findings

Parking lot signage is non-compliant or missing:

- City Hall
- Creekside
- Senior Center

Accessible route signage is non-compliant or missing:

- City Hall
- Senior Center

Accessible bathroom signage is non-compliant or missing:

- Creekside
- City Hall
- Police Station
- Senior Center

City Resources

Going forward, the City plans to provide reasonable equal access to City programs, including:

- The City will make efforts to ensure that communications with members of the public with disabilities are as effective as communications with others.
- The City will provide auxiliary aids and services to afford individuals with disabilities an equal opportunity to participate in, and enjoy the benefits of, agency services, programs, or activities.
- The City will make efforts to ensure that interested persons, including persons with impaired vision or hearing, can obtain information as to the existence and location of accessible services, activities, and facilities.

Going forward, the City plans to provide supplement of auxiliary aids:

- The City will provide reasonable auxiliary aids (sign language interpreters, readers, Braille, large print text, active captioning) upon request to people with disabilities.—

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- The City will notify the public and other interested parties that auxiliary aids will be provided, upon request (e.g., via public meeting announcements).
- The City's website and all of its contents will be accessible to individuals with hearing or visual impairments.
- The City will provide a TTD/TTY phone line or a relay service for hearing impaired individuals to contact the City.

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A2. Building Facilities & Related Parking Lots/Facilities

The City has conducted a detailed accessibility evaluation of each of its buildings, based on the [ADA Checklist for Existing Facilities](#) publication. The results are listed as follows.

City Owned Park Inventory & Findings

Accessible route in parking lot non-compliant or missing:

- Academy Park
- Bryn Mawr Park
- Friendship Park
- Hannah Park
- Headley Park
- McCorkle Park
- Pizzurro Park
- Shull Park
- Woodside Green Park
- Gahanna Swimming Pool
- Hunters Ridge Pool
- Gahanna Golf Course

Non-compliant service counter:

- Academy Park
- Headley Park
- McCorkle Park
- Gahanna Swimming Pool
- Hunters Ridge Pool
- Gahanna Golf Course

A non-compliant drinking fountain at Friendship Park.

Non-compliant restroom doors:

- Academy Park
- Friendship Park
- Hannah Park
- Headley Park
- Sunpoint Park

Non-compliant restroom privacy walls at McCorkle Park and Woodside Green park.

Non-compliant coat hooks at Hunters Ridge Pool and Gahanna Golf Course.

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A non-compliant sink placement at Gahanna Swimming Pool

Non-compliant sink related items (pipes, mirror, soap dispenser, dryer):

- Academy Park
- Friendship Park
- Hannah Park
- Headley Park
- McCorkle Park
- Woodside Green
- Gahanna Swimming Pool
- Hunters Ridge Pool
- Gahanna Golf Course

Non-compliant toilet placement:

- Academy Park
- Woodside Green Park
- Hunters Ridge Pool

Non-compliant toilet related items (stall size, door locks, grab bars, toilet paper dispenser):

- Academy Park
- Friendship Park
- Headley Park
- McCorkle Park
- Woodside Green Park
- Gahanna Swimming Pool
- Hunters Ridge Pool
- Gahanna Golf Course

Both City owned pools were found to have compliant chair lifts, with Gahanna Swimming Pool having a compliant sloped entry. Gahanna Swimming Pool has non-compliant ramps to get to the back swimming pool.

City Owned Building and Parking Lot Inventory & Findings

Non-compliant approach & entrance (parking, exterior route, entrance):

- City Hall
- Creekside
- Police Station

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Non-compliant access to goods & services (interior route, doors, signs, controls, seating, counters):

- City Hall
- Creekside
- Police Station
- Senior Center

Non-compliant access to toilet rooms (route, sinks, stalls, toilets):

- City Hall
- Creekside
- Police Station
- Senior Center

Non-compliant additional areas (drinking fountains, fire alarm):

- City Hall
- Senior Center

Maintenance Activities and Additional Items

The City plans to maintain its buildings and elements (such as elevators, lifts, accessible entrances/doors, etc.) to provide necessary upkeep and maintain ADA compliance. The City places the highest value in ensuring that its facilities are accessible to all people.

A3. Pedestrian Facilities / Public Rights-of-Way

The City has conducted a detailed accessibility evaluation of pedestrian facilities within the agency's public rights-of-way. The results are listed as follows.

Inventory & Findings

Sidewalks

The City identified 13 areas for detailed inspection in 2020 as identified in the text of the report. Over 14 miles of sidewalk were analyzed with detailed inspection reports for each panel. This equated to almost 16,000 inspected panels with an area of approximately 309,253 square feet. Approximately 63,516 square feet (20.5%) of the inspected sidewalk panels were found to be compliant. The most common issues discovered were excessive cross-slope or vertical protrusions over 0.25-inches.

The remainder of Gahanna sidewalks were evaluated through field inspection and review of construction records. Much of Gahanna's pedestrian network was constructed prior to the ADA's effective date. Those sidewalks and paths were commonly constructed with cross slopes exceeding 2.08%, the standard for accessible routes.

The City intends to improve sidewalk accessibility by implementing maintenance standards for existing walks. Where sidewalks are replaced through maintenance activity they will be constructed to current accessible design standards. Exhibits of each area inspected are available from the Department of Public Service and Engineering upon request.

Curb Ramps

The City selected approximately 10% of the curb ramps in the City to be inspected in detail. 219 curb ramps were inspected and 46 curb ramps (21.0%) were found to be fully compliant. The most common issues found were excessive cross-slope, excessive running-slope, vertical protrusions, and excessive slopes on landings.

The City intends to improve accessibility at curb ramps by maintaining ramps and landings that were found to be non-compliant and transitioning curb ramps constructed prior to the ADA's effective date.

Exhibits of each intersection with labels of issues discovered at each ramp are available from the Department of Public Service and Engineering upon request.

Pedestrian Signals

Pedestrian signals in the City were inspected for compliance. 122 push buttons were inspected at 25 intersections. 24 push buttons (19.7%) were found to be compliant. Common issues that were discovered include non-compliant buttons (no audible tone or tactile arrow), non-compliant button height, or incorrect pedestrian pole placement.

The City intends to replace push non-compliant push buttons, and relocate pedestrian poles that were found to be non-compliant. Exhibits of each intersection with labels of issues discovered at each pedestrian signal are available from the Department of Public Service and Engineering upon request.

Maintenance Activities and Additional Items

The City will continue to conduct periodic inspections of its sidewalks and pedestrian facilities. The information discovered with the inspections and feedback from the public is used to determine repairs to be conducted as part of the yearly sidewalk replacement program. Renewal of crosswalk markings, and signal hardware will be conducted where necessary. The City intends to continue to remove snow and ice on public streets.

It is the intent of the City to ensure standards from the Pedestrian Checklist and Considerations for Temporary Traffic Control Zones and the Ohio Manual of Uniform Traffic Control Devices are met by utility companies and contractors performing work within the City. The City cannot take responsibility for all work being done within the City.

Appendix B – Schedule and Budget Information

Overview

Based on the accessibility obstacles/issues identified through the self-evaluation process, and the need to implement improvements in order to comply with ADA accessibility standards, the City of Gahanna has prepared the following goals:

- Aim to complete all accessibility improvements needed for *Park Facilities & Building Facilities* by the end of Year 5. Approximately \$80,000 will be budgeted per year to complete the work with an estimated cost of \$376,000
- Aim to complete all accessibility improvements needed for *Pedestrian Facilities – Detectable Warning & Curb Ramp Upgrades* over the next 30 years. The total estimated cost found during detailed inspections is \$134,550. The City does not want to limit improvements to only curb ramps inspected as part of this plan. The City will budget \$50,000 per a year to continue to perform curb ramp upgrades as they encounter them during Capital Improvement Programs such as the street program.
- Accessibility improvements needed for *Pedestrian Facilities –Sidewalk Upgrades* will need to be continually performed and inspected. Improvements to sidewalks found during detailed inspections with an estimated cost of \$2,510,630 will be performed as part of a sidewalk maintenance program with no specific timeline.
- Aim to complete all accessibility improvements needed for *Pedestrian Facilities – Push Button Upgrades* by the end of Year 20. The City will dedicate \$50,000 per year in years 15 to 20 if necessary but hope to perform the work with an estimated cost of \$189,500 with other Capital Improvement Projects.

Discussion & Improvement Project Information

The Estimated Total Cost associated with providing ADA accessibility within the categories of Communications, Building Facilities and Pedestrian Facilities is \$3,205,580. This significant investment represents only the sampling of areas inspected in detail through Gahanna's self-evaluation. A systematic approach to providing accessibility will be taken in order to accommodate the cost of this work within the City's budget.

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Reference the table below for total estimated costs of each category of transition improvements.

Total Estimated Costs	
Improvements	Estimated Cost (2020\$)
Sidewalk	\$2,510,630
Curb Ramps	\$134,550
Pedestrian Signals	\$189,500
Parks	\$283,200
Buildings	\$92,800
Total Improvements	\$3,210,680

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Appendix B1. Improvements for Sidewalks

The costs for sidewalk improvements to achieve compliance at each street are shown below. Street specific quantities and costs with exhibits displaying areas for improvements are available from the Department of Public Service and Engineering upon request.

Last Updated Fall 2020

Intersection Number (for City use)	Street	Estimated Cost (2020\$)
1	Beaverbrook Dr.	\$243,130
2	Brookhill Dr.	\$33,208
3	Caroway Blvd.	\$182,661
4	Dark Star Ave.	\$139,298
5	Dunbarton Rd.	\$191,506
6	Empire Dr.	\$337,535
7	Forestwood Dr.	\$267,516
8	North Hamilton Rd.	\$103,800
9	South Hamilton Rd.	\$204,356
10	Highmeadow Dr.	\$355,941
11	Jensen Park Dr.	\$130,246
12	Lynecroft Dr.	\$177,449
13	Tresham Rd.	\$143,985
Total		\$2,510,630

Appendix B2. Improvements for Curb Ramps

The costs for curb ramp improvements are shown for each intersection. Exhibits displaying deficiencies at each curb ramp are available from the Department of Public Service and Engineering upon request.

Last Updated Fall 2020

Intersection Number (for City use)	Street 1	Street 2	Priority	Intersection Estimated Cost (2020\$)
1	Cherry Bottom Rd.	Cherry Way Dr.	Compliant	\$0
2	Cherry Bottom Rd.	Millside Dr.	Compliant	\$0
3	Cherry Bottom Rd.	Brookhill Dr.	2	\$600
4	Cherry Bottom Rd.	Coldwell Dr.	2	\$3,000
5	Coldwell Dr.	Lyngail Ct.	2	\$3,000
6	Brookhill Dr.	Haybrook Dr.	Compliant	\$0
7	Brookhill Dr.	Glenhurst Ct.	Compliant	\$0
8	E Johnstown Rd.	YMCA Pl.	2	\$3,000
9	E Johnstown Rd.	Primrose School	Compliant	\$0
10	E Johnstown Rd.	1085 E Johnstown Rd.	Compliant	\$0
11	E Johnstown Rd.	The Emilia Schools	Compliant	\$0
12	E Johnstown Rd.	Schoedinger Funeral and Cremation Service	Compliant	\$0
13	E Johnstown Rd.	Beecher Rd.	2	\$8,100
14	Dark Star Ave.	McCarron Ct.	2	\$1,500
15	Clotts Rd.	Riva Ridge Blvd.	2	\$1,800
16	Riva Ridge Blvd.	Gahanna Middle School - East	2	\$300

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Intersection Number (for City Use)	Street 1	Street 2	Priority	Intersection Estimated Cost (2020\$)
17	Riva Ridge Blvd.	Venetian Way	2	\$3,300
18	Clotts Rd.	Gahanna Middle School - East	2	\$1,500
19	Gahanna Middle School	Gahanna Middle School - East	2	\$3,000
20	Venetian Way	Gahanna Middle School - East	Compliant	\$0
21	Venetian Way	High Point Elementary School	2	\$3,000
22	Venetian Way	High Point Elementary School	2	\$3,000
23	Venetian Way	High Point Elementary School	1	\$2,000
24	Venetian Way	Roebuck Dr.	2	\$4,500
25	Venetian Way	Reindeer Ln.	2	\$4,500
26	Clotts Rd.	Deer Run	1	\$4,000
27	Deer Run	White Tail Dr.	2	\$1,500
28	Deer Run	Antler Ct.	Compliant	\$0
29	Deer Run	Salt Lick Ln.	2	\$1,500
30	Venetian Way	Deer Run	2	\$1,500
31	Stygler Rd. N	Gamewood Dr.	2	\$300
32	McCutcheon Rd.	McCorkle Park	2	\$3,000
33	Stygler Rd. N	Gahanna Middle School - West	Compliant	\$0
34	Stygler Rd. N	Coronation Ave.	2	\$3,000

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Intersection Number (for City Use)	Street 1	Street 2	Priority	Intersection Estimated Cost (2020\$)
35	Stygler Rd. N	Gahanna Middle School - West	2	\$3,000
36	Stygler Rd. N	Gahanna Middle School - West	2	\$3,000
37	Stygler Rd. N	Chapelfield Rd.	2	\$1,200
38	Chapelfield Rd.	Chapelfield Elementary School	Compliant	\$0
39	Chapelfield Rd.	Moorfield Dr.	2	\$1,500
40	Chapelfield Rd.	Chapelfield Elementary School	2	\$1,500
41	Mill St.	Carpenter Rd.	2	\$1,500
42	Mill St.	North St.	2	\$750
43	Mill St.	Lodge Aly	2	\$2,250
44	Mill St.	Walnut St.	2	\$3,000
45	Mill St.	Latta Aly	Compliant	\$0
46	Mill St.	Town St.	2	\$1,500
47	Mill St.	Tencza Peter E OD	Compliant	\$0
48	Mill St.	Ogden Aly	Compliant	\$0
49	Mill St.	Granville St.	Compliant	\$0
50	N High St.	Granville St.	2	\$6,000
51	Granville St.	Shull Ave.	2	\$6,000

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Intersection Number (for City Use)	Street 1	Street 2	Priority	Intersection Estimated Cost (2020\$)
52	Granville St.	Lincoln Cir.	2	\$3,000
53	Granville St.	Lincoln Cir.	2	\$6,000
54	Granville St.	Flint Ridge Dr.	2	\$1,050
55	Granville St.	Jahn Dr.	2	\$3,000
56	Granville St.	Gahanna Lincoln High School	2	\$3,000
57	N Hamilton Rd.	Havens Corners Rd.	2	\$600
58	Havens Corners Rd.	Third Federal Savings & Loan	2	\$3,000
59	Havens Corners Rd.	Oak Creek Pl.	2	\$1,500
60	Havens Corners Rd.	Southwind Dr.	2	\$9,000
61	Havens Corners Rd.	Savern Pl.	2	\$3,000
62	S Hamilton Rd.	Gary Lee Dr.	2	\$6,000
63	S Hamilton Rd.	Gahanna Lincoln High School	Compliant	\$0
64	Helmbright Dr.	Caroway Blvd.	2	\$3,300
65	Helmbright Dr.	Leaflock Ct.	Compliant	\$0
66	Helmbright Dr.	Schillingwood Dr.	Compliant	\$0
67	Helmbright Dr.	Shady Spring Dr.	Compliant	\$0
68	Helmbright Dr.	Hunters Glen Dr.	Compliant	\$0
69	Helmbright Dr.	Trifecta Ct.	Compliant	\$0
70	Helmbright Dr.	Beaverbrook Dr.	Compliant	\$0
Total				\$134,550

Appendix B3. Improvements for Pedestrian Signals

The costs for pedestrian signal improvements are shown for each intersection. Exhibits displaying deficiencies at each pedestrian signal are available from the Department of Public Service and Engineering upon request.

Last Updated Fall 2020

Intersection	Street 1	Street 2	Intersection Construction Budget (2020\$)
1	Stygler Rd. N	Coronation Ave.	\$6,000
2	Stygler Rd. N	Gahanna Middle School - West	\$4,000
3	Stygler Rd. N	Chapelfield Rd.	\$2,700
4	Stygler Rd. N	Agler Rd.	\$16,000
5	US 62	Stygler Rd. N	\$4,000
6	US 62	Olde Ridenour Rd.	\$6,700
7	Mill St.	Carpenter Rd.	\$4,000
8	Mill St.	Walnut St.	\$10,000
9	Granville St.	Mill St.	\$6,000
10	Granville St.	Shull Ave.	\$8,000
11	Granville St.	Lincoln Cir	\$8,000
12	Granville St.	Flint Ridge Dr.	\$10,000
13	N Hamilton Rd.	Chase Bank	\$4,000
14	N Hamilton Rd.	Kemba Gahanna Branch	\$2,000
15	N Hamilton Rd.	Havens Corners Rd.	\$8,000
16	S Hamilton Rd.	Rocky Fork Blvd.	\$12,000
17	S Hamilton Rd.	Morrison Rd.	\$2,000
18	N Hamilton Rd.	Stonridge Dr.	\$12,000
19	N Hamilton Rd.	Vista Dr.	\$16,000
20	N Hamilton Rd.	Beecher Rd.	\$16,000
21	N Hamilton Rd.	Rocky Point Plaza Shopping Center	\$2,000
22	N Hamilton Rd.	E Johnstown Rd.	\$16,000
23	E Johnstown Rd.	Riva Ridge Blvd.	\$2,000
24	E Johnstown Rd.	YMCA Pl.	\$4,000
25	E Johnstown Rd.	Beecher Rd.	\$8,100
Total			\$189,500

Appendix B4. Improvements for Parks

The estimated quantities and costs for park improvements are shown in the table below. Tables with specific improvements and estimates for each park are available from the Department of Public Service and Engineering upon request.

Last Updated Fall 2020

Park	Total Park Construction Budget (2020\$)
Academy Park	\$25,600
Bryn Mawr Park	\$2,500
Creekside Park	\$34,000
Friendship Park	\$25,500
Gahanna Woods	\$0
Geroux Herb Garden	\$2,500
Hannah Park	\$8,400
Headley Park	\$31,500
McCorkle Park	\$25,400
Pizzurro Park	\$13,500
Rathburn Woods Park	\$0
Shull Park	\$11,000
Sunpoint Park	\$400
Trapp Park	\$5,000
Veterans Memorial Park	\$3,500
Woodside Green Park	\$35,800
Gahanna Swimming Pool	\$23,200
Hunters Ridge Pool	\$12,800
Gahanna Golf Course	\$22,600
Total	\$283,200

Appendix B5. Improvements for Buildings

The estimated quantities and costs for building improvements are shown in the table below. Tables with specific improvements and estimates for each park are available from the Department of Public Service and Engineering upon request.

Last Updated Fall 2020

Park	Total Park Construction Budget (2020\$)
City Hall	\$42,400
Creekside	\$8,700
Police Station	\$28,900
Senior Center	\$12,100
Total	\$92,800

Appendix C – Public Outreach

A virtual, public meeting was held in early April to present the draft of the transition plan. Input from the public was received, reviewed and considered as part of finalizing the transition plan. Participation information, meeting minutes and details on feedback received are available from the City upon request.

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Appendix D – Public Notice of ADA Requirements and Grievance Procedure

As required by the Americans with Disabilities Act, the City has posted the following notice outlining its responsibilities with regard to ADA compliance.

Public Notice

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990, City of Gahanna will not discriminate against qualified individuals on the basis of disability in City's services, programs or activities.

Employment: The City does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the Americans with Disabilities Act (ADA).

Effective Communication: The City will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City's programs, services and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing or vision impairments.

Modifications to Policies and Procedures: The City will make all reasonable modifications to policies and procedures to ensure that people with disabilities have an equal opportunity to enjoy all City programs, services and activities. For example, individuals with service animals are welcomed in City offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a City program, service or activity, should contact the office of the ADA Coordinator as soon as possible but no later than 48 hours before the scheduled event: John Moorehead P.E., ADA Coordinator and City Engineer, 200 South Hamilton Road, Gahanna, Ohio 43230 614-342-4050 john.moorehead@gahanna.gov

The ADA does not require the City to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

The City will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

Grievance Procedure

City of Gahanna, Ohio

Grievance Procedure under the Americans with Disabilities Act

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of Gahanna. The City's Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

John Moorehead P.E.
ADA Coordinator and City Engineer
200 South Hamilton Road, Gahanna, Ohio 43230
614-342-4050
john.moorehead@gahanna.gov

Within 15 calendar days after receipt of the complaint, the ADA Coordinator or their designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, ADA Coordinator or their designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the City of Gahanna and offer options for substantive resolution of the complaint.

If the response by the ADA Coordinator or their designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the Public Service Director or their designee.

Within 15 calendar days after receipt of the appeal, the Public Service Director or their designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the Public Service Director or their designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

ADA Transition Plan for City of Gahanna

All written complaints received by the ADA Coordinator or their designee, appeals to the Director of Public Service and Engineering or their designee, and responses from these two offices will be retained by the City of Gahanna for at least three years.

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Appendix E – Contact Information

ADA Title II Coordinator & ADA Transition Plan Implementation Coordinator

Name: John Moorehead P.E.

Job Title: City Engineer

Office Address: 200 South Hamilton Road, Gahanna, Ohio 43230

Phone: 614-342-4050

Fax: 614-342-4000

E-mail: john.moorehead@gahanna.gov

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Appendix F – Agency ADA Design Standards and Improvement/ Compliance Procedures

ADA Resources and Design Standards

It is the intent of the City to ensure standards from these resources are met by utility companies and contractors performing work within the City. The City cannot take responsibility for all work being done within the City.

[Federal Highway Administration \(FHWA\) - Civil Rights - ADA/Section 504](#)

[Americans with Disabilities Act Accessibility Guidelines \(ADAAG\)](#)

[Public Rights-of-Way \(PROWAG\) Notice of Proposed Rule Making, July 26, 2011](#)

[Proposed Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way \(PROWAG\)](#)

[2010 ADA Standards for Accessible Design](#)

[ADA Checklist for Existing Facilities](#)

[ADA Best Practices Tool Kit for State and Local Governments](#)

[ADA Update: A Primer for State and Local Governments](#)

[Ohio Manual of Uniform Traffic Control Devices](#)

[Americans with Disabilities Act of 1990, as Amended \(2008\)](#)

[Title 28 CFR Part 35 – Nondiscrimination on the Basis of Disability in State and Local Government Services](#)

Improvement/Compliance Procedures

The challenge of dealing with physical or site constraints in alteration projects has been recognized by the authors of ADA accessibility standards for years. The Civil Rights Division of the U.S. Department of Justice has recognized that there could be instances where it might be technically infeasible to construct an alteration in full and strict compliance with ADA accessibility standards, because of physical or site constraints. In such circumstances, state and local agencies must provide accessibility to the maximum extent feasible. Before reaching a conclusion about technical infeasibility, state and local agencies need to consider the extent to which physical or site constraints could be addressed by alternative designs. The burden of

proving technical infeasibility rests with the agency/owner that is responsible for the facility, element or feature.

Intersection Corners

The City will work in good faith to have curb ramps or blended transitions constructed or upgraded to achieve ADA compliance within all capital improvement projects. There may be limitations which make it technically infeasible for an intersection corner to achieve full accessibility within the scope of a project. If so, those limitations will be noted and those intersection corners will remain on the transition plan. As future projects or opportunities arise, those intersection corners shall continue to be incorporated into future work. Regardless of whether full compliance can be achieved in all cases, each intersection corner shall be made as compliant as possible in accordance with the judgment of City staff.

Sidewalks / Trails

The City will work in good faith to have sidewalks and bicycle/pedestrian trails constructed or upgraded to achieve ADA compliance within all capital improvement projects. There may be limitations which make it technically infeasible for segments of sidewalks or trails to achieve full accessibility within the scope of a project. If so, those limitations will be noted and those segments will remain on the transition plan. As future projects or opportunities arise, those segments shall continue to be incorporated into future work. Regardless of whether full compliance can be achieved in all cases, each sidewalk or trail shall be made as compliant as possible in accordance with the judgment of City staff.

Traffic Control Signals

The City will work in good faith to have traffic control signals constructed or upgraded to achieve ADA compliance within all capital improvement projects. There may be limitations which make it technically infeasible for individual traffic control signal locations to achieve full accessibility within the scope of a project. If so, those limitations will be noted and those locations will remain on the transition plan. As future projects or opportunities arise, those locations shall continue to be incorporated into future work. Regardless of whether full compliance can be achieved in all cases, each traffic signal control location shall be made as compliant as possible in accordance with the judgment of City staff.

Bus Stops

The City will work in good faith to have bus stops constructed or upgraded to achieve ADA compliance within all capital improvement projects. There may be limitations which make it technically infeasible for individual bus stop locations to achieve full accessibility within the scope of a project. If so, those limitations will be noted and those locations will remain on the transition plan. As future projects or opportunities arise, those locations shall continue to be incorporated into future work. Regardless of whether full compliance can be achieved in all

cases, each bus stop location shall be made as compliant as possible in accordance with the judgment of City staff.

Other Transit Facilities

Additional transit facilities are present within the limits of City of Gahanna. Those facilities fall under the jurisdiction of Central Ohio Transit Authority (COTA). City of Gahanna will work with COTA to address compliance with the applicable accessibility standards.

Other policies, practices and programs

The City's other policies, practices and programs not identified in this document will follow the applicable ADA standards.

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Appendix G – Glossary of Terms

ABA: See Architectural Barriers Act.

ADA: See Americans with Disabilities Act.

ADA Transition Plan: Transportation system plan that identifies accessibility needs, the process to fully integrate accessibility improvements, and aims to ensure that all transportation facilities, services, programs, and activities are accessible to all individuals.

ADAAG: See Americans with Disabilities Act Accessibility Guidelines.

Accessible: A facility that provides access to people with disabilities using the design requirements of the ADA.

Accessible Pedestrian Signal (APS): A device that communicates information about the WALK phase in audible and vibrotactile formats.

Alteration: A change to a facility in the public right-of-way that affects or could affect access, circulation, or use. An alteration must not decrease or have the effect of decreasing the accessibility of a facility or an accessible connection to an adjacent building or site.

Americans with Disabilities Act (ADA): Civil rights legislation passed in 1990 and effective July 1992. The ADA sets design guidelines for accessibility to public facilities, including sidewalks and trails, by individuals with disabilities.

Americans with Disabilities Act Accessibility Guidelines (ADAAG): Contains scoping and technical requirements for accessibility to buildings and public facilities by individuals with disabilities under the Americans with Disabilities Act (ADA) of 1990.

APS: See Accessible Pedestrian Signal.

Architectural Barriers Act (ABA): Federal law that requires facilities designed, built, altered or leased with Federal funds to be accessible. The Architectural Barriers Act marks one of the first efforts to ensure access to the built environment.

Capital Improvement Program (CIP): The CIP for a public agency typically includes an annual capital budget and a five-year plan for funding the new construction and reconstruction projects on the agency's transportation system.

Detectable Warning: A surface feature of truncated domes, built in or applied to the walking surface to indicate an upcoming change from pedestrian to vehicular way.

DOJ: See United States Department of Justice.

Federal Highway Administration (FHWA): A branch of the U.S. Department of Transportation that administers the federal-aid Highway Program, providing financial assistance to states to construct and improve highways, urban and rural roads, and bridges.

FHWA: See Federal Highway Administration.

Pedestrian Access Route (PAR): A continuous and unobstructed walkway within a pedestrian circulation path that provides accessibility.

Pedestrian Circulation Route (PCR): A prepared exterior or interior way of passage provided for pedestrian travel.

PROWAG: An acronym for the *Guidelines for Accessible Public Rights-of-Way* issued in 2005 by the U.S. Access Board. This guidance addresses roadway design practices, slope and terrain related to pedestrian access to walkways and streets, including crosswalks, curb ramps, street furnishings, pedestrian signals, parking and other components of public rights-of-way.

Right-of-Way: A general term denoting land, property, or interest therein, usually in a strip, acquired for the network of streets, sidewalks and trails creating public pedestrian access within a public entity's jurisdictional limits.

Section 504: The section of the Rehabilitation Act that prohibits discrimination by any program or activity conducted by the federal government.

Uniform Federal Accessibility Standards (UFAS): Accessibility standards that all federal agencies are required to meet; includes scoping and technical specifications.

United States Access Board: An independent federal agency that develops and maintains design criteria for buildings and other improvements, transit vehicles, telecommunications equipment, and electronic and information technology. It also enforces accessibility standards that cover federally-funded facilities.

United States Department of Justice: Federal executive department responsible for enforcement of the law and administration of justice (also referred to as the Justice Department or DOJ).