

FENCE PERMIT APPLICATION

PROPERTY INFORMATION	
Project/Property Address:	Parcel Number:
Project Name/Business Name:	Zoning: <i>(see Map)</i>
Variance #: <i>(if applicable)</i>	Acreage:

FENCE SPECIFICATIONS			
TYPE OF FENCE:	<input type="checkbox"/> Picket	<input type="checkbox"/> Privacy	<input type="checkbox"/> Chain Link
	<input type="checkbox"/> Pool Fence	<input type="checkbox"/> Other <i>(Please Describe):</i>	<input type="checkbox"/> Split Rail
			<input type="checkbox"/> Decorative
Material(s):	Height of Fence:	Is this property a corner lot? <input type="checkbox"/> Yes <input type="checkbox"/> No	Pool on the property? <input type="checkbox"/> Yes <input type="checkbox"/> No
Description of work to be done:			

APPLICANT INFORMATION	
Applicant Name <i>(Primary Contact):</i>	Applicant Address:
Applicant E-mail:	Applicant Phone:
Business Name <i>(if applicable):</i>	

ADDITIONAL CONTACTS	
Please list all applicable contacts for correspondence	
Name(s)	Contact Information (phone/email)
Property Owner Name: <i>(if different from Applicant)</i>	Property Owner Contact Information (phone no./email):

ADDITIONAL INFORMATION ON NEXT PAGE....

INTERNAL USE

Zoning File No. _____

RECEIVED: _____
DATE: _____

PAID: _____
DATE: _____

**Updated
Jan 2022**



DEPARTMENT OF PLANNING

FENCE PERMIT APPLICATION - SUBMISSION REQUIREMENTS

TO BE COMPLETED/SUBMITTED BY THE APPLICANT:	
1.	Review Gahanna Code <u>Chapter 1171</u> (visit www.municode.com)
2.	Application & all supporting documents submitted in hardcopy OR digital format. https://ohga.onlana.com/
3.	Application fee paid (in accordance with the <u>Building & Zoning Fee Schedule</u>)
4.	Drawings & Specifications to include: <ul style="list-style-type: none"> - Exact location of fence - Location of gate(s) - Type of material(s) - Fence height
5.	Property plot plan or certified survey showing streets, structures, building lines, & easements. <u>Note:</u> <ul style="list-style-type: none"> • Plot plans can be found at www.franklincountyauditor.com • Certified surveys can be found in the property owner's closing documents
6.	Fences over 6ft – Variance may be required unless located in the OCT zoning district.
7.	The applicant must contact the City of Gahanna, Zoning Division at Zoning@gahanna.gov or at 614-342-4025 to schedule a fence inspection upon completion of installation.

APPLICANT SIGNATURE BELOW CONFIRMS THE SUBMISSION REQUIREMENTS HAVE BEEN COMPLETED

I certify that the information on this application is complete and accurate to the best of my knowledge, and that the project as described, if approved, will be completed in accordance with the conditions and terms of that approval.

Applicant Signature: _____ Date: _____

PLEASE NOTE:

The application expires if no action is taken 6 months from the date of the last staff comment letter.